

MINUTES OF APS FAC/EXECUTIVE COMMITTEE

Friday, February 21, 2003; 1-3 PM

Saturday, February 22, 1-3 PM

APS Headquarter, St. Paul, MN

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Attendance

Present: J. Fletcher, S. Slack, G. Bergstrom, C. Ishimaru, J. Sherwood, E. Stromberg, J. MacDonald, R. Ploetz, J. Andrews

Absent: M. Matheron

Guest: R. Gergerich, A. Biggs

Staff: S. Nelson, K. Flanagan, L. Hartmann, A. Hope

Call to order

President Fletcher called the meeting of FAC/Exec to order on Friday, February 20, 2003 in the Brabender Conference room, APS Headquarters.

FAC meeting began at 1:05 PM. Treasurer J. Sherwood conducted the meeting. The agenda and related documents were distributed (**see attachments 1,2,3,4,5,6**). (**See attachment 7 for draft of FAC meeting minutes.**)

Executive Committeemeeting began at 2:10 PM. The agenda was distributed electronically prior to the meeting (**attachment 8**).

President Fletcher made introductory remarks on the topic of the “Will to Govern Well”. She indicated that the MY03 Council meeting would begin with an introduction to the concepts from the workshop by Tecker Associates, which was attended by J. Fletcher, G. Bergstrom, J. MacDonald and S. Nelson. One of the elements from the workshop that was being integrated into the MY03 meeting was how to organize the agenda under the goals and objectives in the strategic plan. The meeting format also continues the “experiment from Milwaukee” by bringing others in for their perspectives on specific topics, such as K. Frazier on the topic of journals.

Another element of the workshop being incorporated was the idea of introducing topics and allowing time for discussions and breakouts so that the issues could be considered by individual groups and then discussed by the full Council.

She reviewed the procedures Council would need to follow to implement the principles from the Tecker Workshop, especially with regard to motions. Council would need to adjourn to a committee of the whole and then reconvene back to vote on motions. Going to the committee of the whole enables the organization to discuss all possibilities before a motion is proposed.

Council could develop motions by first fleshing out a few approaches and then developing a consensus to form the motion. Part of the process would identify who benefits and who loses from the decision. She indicated that Council would not need to use this approach for all Council items, i.e. committee appointments, etc. should probably be handled the traditional way.

Council would experiment with this new motion approach during the MY03 meeting. An aim for the MY03 meeting was buy-in, and that participants become convinced that the approach brings the most information to make the wisest decisions. She promoted a gradual acceptance and utilization of this approach.

1. Committees, offices and boards – progress and evaluation

In an effort to integrate the APS strategic plan with the activities of the various governance groups, a new format was used for midyear reports. An example of the integration of the reports was presented (**attachment 9**).

J. Sherwood recommended that the font type used in all APS reports should not be less than 10 pt.

It was noted that the process reporting allowed time for input from Staff and the member groups.

2. Ad hoc committees – progress and evaluation

a. Proposal for new ad hoc committee (Leadership Development)

C. Bull, J. Sherwood and M. Wimer proposed this new ad hoc committee. J. Fletcher plans to appoint this committee.

3. Communications

Pres. Fletcher indicated that S. Kronmiller and D. Vukson-Van Beek would present this topic to Council.

Exec discussed the new survey potential available to APS for polling constituents might result in too many surveys being sent to membership. S. Nelson and J. Fletcher discussed making guidelines for the number and particular membership groups targeted for surveys.

One of the keys in developing a long-term financial strategy is finding out what has value and what members are willing to pay for. Surveys might be more informative if they included questions that will get this kind of information. Exec also discussed survey options, size of sample, presampling of members, and targeting membership on issues.

4. Governance – ‘The Charlotte Experiment’

A presentation will be made in Council about the continuation of the Milwaukee experimental governance structure. On Sunday, Council will talk specifically about the format for the meeting in Charlotte.

S. Nelson noted that the two-page summary of APS activities was a reaction to comments from the meeting in Milwaukee. Participants there indicated a benefit from hearing about Council’s various activities.

5. Annual meeting

a. Special session program

G. Bergstrom summarized some of the highlights planned for the annual meeting.

b. Plenary

J. Fletcher is considering a few ideas for the plenary. Nothing is confirmed at this time.

c. Other?

Posters will be open for the entire meeting. Authors will be present at either of two designated times. J. Fletcher acknowledged G. Bergstrom and the SPB for their efforts in developing the program. The combination of special sessions and plenary will provide a nice package for promoting the meeting.

6. Editors, representatives and board members whose terms are nearing their ends – consider appointment process in light of recent recommendations

J. Fletcher hoped to fill these positions at the MY03 Council meeting. Open positions were to be posted around the room on poster boards so that Council could make nominations throughout the meeting and then vote at the end of the meeting.

a. MPMI EIC

(Herman Spaink – term ends 12/31/03)*

b. Plant Disease EIC

(Alan Biggs – term ends 12/31/03)*

c. APS Education Center

(Gail Schumann – term ends 12/31/03)*

d. Plant Health Progress

(Tim Murray – term ends 12/31/03)*

e. APS Foundation Director

(Don Mathre – term ends 8/13/03)*

f. Public Policy Board

(1) (O.W. Barnett – term ends 03)

g. CAST (Rep)

(Barry Jacobsen in 2nd yr of 2nd 3-yr term)

h. Int'l Soc Arboriculture (Rep)

(R.J. Stipes in 2nd yr of 2nd 3-yr term)

i. Int'l Union Microbiological Societies (IUMS) (Rep)

(Jacyn Baker)

*Indicates the first term; this person could be reappointed for a 2nd term.

j. OPAE

(M. Draper)

7. HOC or HQ staff issues

S. Slack noted this item had been taken up in FAC already (pension funds).

Journal issues would be address during the MY03 Council meeting.

8. Other?

J. Fletcher reviewed the background on APS losing the bid to host the next ICPP jointly with the APS Centennial in 2008. She updated Exec. on discussions and feedback from that bid process. One area discussed by Exec. was the possible negative impact of holding two international meetings in the same season. The ICPP will be held in August in Italy, while the APS centennial will be held at the end of July in Minneapolis.

A. Hope conveyed confusion between CF and Staff on the site selection for the 2008 meeting. Staff had worked under the assumption that the meeting would be held in MN. CF indicated that they were still considering all options, including Baltimore, and other sites. CF was not aware that a decision had been made to use Minneapolis for the Centennial. The Secretary agreed to look for documents in Council minutes about a formal decision on this item. She noted a section from the Annual Council Meeting minutes of 2002 regarding the motions and votes of Council on the site for 2008.

Motion. Approve the minutes of the APS Executive/FAC conference calls from Sept, October, November and December 2003, and January 2003. **Motion approved.** **Motion.** Approve the minutes of the APS Executive/FAC Annual Meeting, 2002, Milwaukee, WI. **Motion approved.**

Adjourn

Meeting adjourned at 3:00 PM.

Reconvene

Saturday, February 22, 2003; 1:10 pm Brabender Conference room.

Attendance

Present: J. Fletcher, S. Slack, G. Bergstrom, C. Ishimaru, J. Sherwood, E. Stromberg, J. MacDonald, J. Andrews

Absent: M. Matheron

Guest: R. Gergerich, L. madden

Staff: S. Nelson, K. Flanagan, A. Hope

8. Other cont.

Exec. discussed their impressions on how the new agenda model was working within the Council meeting. Overall there was solid support for the new model. In some cases, feedback from Council on specific topics was less than anticipated.

Exec. concurred that presentations given in Council were very informative and of high quality, especially the presentation by K. Frazier. They discussed ways to continue efforts on the journal issues and young professionals. The possibility of reappointing the ad hoc committees was favored. Another area discussed was how to inform members about the Council presentations. Suggestions included publications of articles in *Phytopathology News* and multiple presentations at the annual meeting in Milwaukee. It was agreed that there was a need to do multiple exposures on the issues.

A concern was raised about having enough time in the agenda to handle traditional business issues. Also, we would need to develop a mechanism for communicating to the extended Council about what took place at the MY03 Council meeting. J. Fletcher will write a letter to the extended Council on key outcomes of the MY03 meeting and other recent APS activities. M. Bjerkness will also write another two-page bulletin on APS activities for the 2003 Annual Meeting of Council.

a. ad hoc committee on Leadership

Participants in the leadership workshop recommended establishment of an ad hoc leadership committee. This recommendation was a follow-up activity from the workshop. The ad hoc recommendation would enable greater input from members.

There was also a recommendation made to form an ad hoc committee on young professionals. This came as a recommendation from the survey of young professionals. Recommendations for committee members were discussed.

b. Past President's group

S. Slack indicated that there is a "past president's group", consisting of the past presidents of APS and the cereal chemists society. This group is often targeted for feedback on specific issues. APS has a luncheon for them and asks the immediate-past president for a summary on current Council activities. In AACC, the past presidents receive information in much the same way that the APS expanded council is being prepped.

S. Slack will ask at the next luncheon of APS past presidents about the possibility of expanding the luncheon or other ways of increasing communication between this group and Council.

d. ISPP

L. Madden was asked to give an informal presentation to Exec on the activities of the ISPP and the process of site selection for the ICPP. He reviewed the board structure and mentioned that most activities are conducted through an Executive Committee. When the entire board meets it is more of an informative presentation with little discussion, as there are over 100 delegates. The board votes on the officers and also the site for the next

congress. Everything is geared for a 5-year timeframe to coincide with the congress. The merits of continued APS participation in ISPP were discussed. L. Madden agreed to find out the level of financial contribution necessary to be recognized as an ICPP contributor. He also mentioned that ISPP has been involved in food safety issues and FAO. There are also subject mater committees active in international issues. But, the major emphasis is the congress.

With regard to the 2008 annual meeting, a suggestion was made to develop a fund of about \$100,000 specifically for enhancing the APS Centennial.

A. Hope will contact IS-MPMI about the possibility of holding a joint meeting in 2008. There would be a need to consider the differences in how the meetings are run at APS and IS-MPMI (longer sessions, fewer sessions, etc). It might also be necessary to book speakers early.

c. Appointment protocol

J. Fletcher noted that in the past volunteer vacant positions have been filled through recommendations from the corresponding group followed by approval from Council. Lately, some governance groups have presented nominations for appointment vacancies and were under the impression that the appointments did not need input from Council. She asked for advice on how much of the appointment protocol should be decentralized or centralized. For the time being, Exec agreed to proceed as in the past, where nominations are made by the group and then approved by Council. In the future, a decision would have to be made on Council's role in the process.

To ensure that new people are brought onto committees, Chairs would be charged with seeking out young professional volunteers. The list of people who have attended APS leadership workshops might serve as a resource.

e. Governances structure timeframe

Exec concurred on postponing proposals on changing the governance structure until after input from the governance questionnaire, the Charlotte meeting, and possibly other sources had been compiled. J. Fletcher will send out the current draft of the governance questionnaire to Exec for input. Exec discussed sending the questionnaire to a test group before sending it to membership. The test group could be Exec, Council, or the expanded Council.

Adjournment

Meeting was adjourned at 2:50 PM.

Attachments

- 1-6 FAC
7. Minutes of EXEC/FAC
8. Agenda for FAC/Executive Committee meeting
9. APS strategic planning document with reports

Respectfully submitted,

Carol Ishimaru
APS Secretary