

**Draft Minutes: FAC/Exec Conference Call**  
**Wednesday, Dec 6, 7 AM PST, 8 AM MST, 9 AM CST, 10 AM EST**

**A. Information only; (we won't discuss unless there are questions).**

1. Newsletter on international programs (see attached)

**B. Agenda: Dec 6 Conference Call**

1. **Attendance (Marci): Jan L., Danise B., Margery D., Randy R., Ray M., John A., Tom E., Jim M., Steve N., Marci S., Barb M.**

**Absent: Wayne W., Barb C.**

2. **Approval of Minutes (Sept 6 and Nov 1 CC): Motion to accept and approve; passed unanimously**

3. **Discussion of Joint meeting with ICPP (see letter following Agenda) (Steve)**

**Need a vote of yes or no:** The meeting would be run by APS staff primarily; use of APS registration software; joint financial responsibility. Location to be determined; one suggestion is Madison WI. Needs to be financially productive for APS.

**Jan – follow up with Bill Tweedy to identify an APS member to be a strong advocate and also discuss concerns and parameters of a joint venture.** (Follow-up: I contacted Bill, he suggested Allison Tally or J.R. Janes (Syngenta). He wants to work within our system, and we discussed several issues. I forwarded the information to Wayne Wilcox, because it is Councilor's Forum that makes these decisions ultimately.), Jan

4. **Nominations for Two Public Policy Board Positions: needs a vote (Jan)**

In their strategic planning, PPB decided the priority areas on which they would focus for the coming year. They agreed that positions on the PPB should be filled to meet the larger priority areas, not necessarily with the same expertise as folks rotating off. They solicited names and nominations, discussed the candidates, and agreed on the following top two candidates:

Open for discussion;

Jim MacDonald (U.C. Davis) (reappointment) to cover education initiative; **vote called; passed unanimously**

Bill Dolezal (Pioneer) (Industry related initiative); **vote called; passed unanimously**

5. **OPAE appointments (see template below):** Open for discussion; **vote called; passed unanimously**

6. **American Peanut Research and Education Society (APRES) (Steve) (see information following this agenda):** We need to take a year or so to see how things level out; specifically in regard to staffing. Need to come to an agreement on how HOC will handle these inquiries strategically and whether they will proactively seek out like opportunities. HOC will continue discussion on this topic.

**Steve – will reply with the message that we cannot take them on at this time.**

7. **Update on 2007 APS/SON meeting (Ray):** A few format changes are being made as an experiment; specifically the "flash and dash" orals and the alumni socials (which will be combined with the opening reception; this will begin earlier and the Industry Social will follow).

We need to review agreements with SON and reiterate our position to their executive board.

8. **Update on SPB (Ray) – Erin has put out the word to SPB for nominations**

a. The results of the SPB meeting

i. discussions on program chair position(s)

ii. nominee to take Erin's position?

9. **Centennial Coord. Committee Update (Jim) – Postponed due to lack of time**

**10. Change Centennial Coordinating Committee to a Special Committee rather than an Ad Hoc Committee. (Jan) (Needs a vote):** Called for discussion; consensus to keep as an Adhoc with the structure listed below; **vote called; passed unanimously**  
The committee would end at the end of the 2008 meeting. The membership of the CCC Special committee would be:

President, President-Elect, Vice President, Treasurer, Senior Councilor at Large, SPB Director, Chair of the Centennial Planning Committee (Cleo), and Allison Tally.

**11. Summit with Tri Societies update: PMN focus (Jan) - – Postponed due to lack of time**

**12. Appointments to ISPP (Jan) – Postponed due to lack of time**

Council Rankings for two replacement members: (Follow-up: Jan has contacted John and Lee to confirm their appointment and also Tom E who will be the new Rep for this group of affiliate members to ISPP)

1. John Andrews
2. Lee Calvert
3. Richard Hamelin
4. Sally Miller
5. Steven Johnson

**13. Revision of financial plan (Randy) - Postponed due to lack of time**

**14. International Seed Federation (ISF) request: (any updates?) - Postponed due to lack of time**

**15. Update on CSSP (John) - Postponed due to lack of time**

**16. Other?**

November 10, 2006

To: Steve Nelson

From: Bill Tweedy and Short Heinrichs

Subject: Joint meeting of the International Congress of Plant Protection and Annual APS meeting in 2011.

Steve, Short and I have discussed the possible joint organization of the above meeting. We perceive that the organization and support of this meeting would be much like the joint venture we had in Washington, D.C. in 1979, except we would want a hotel facility that is not under construction. (Steve, I couldn't resist that). That meeting ran smoothly.

### **GENERAL ORGANIZATION**

Briefly, we would have three main committees: (1) a Steering Committee composed of members from International Association of Plant Protection Sciences (IAPPS) and APS; (2) an APS Organizing Committee composed of APS members; and (3) an IAPPS Organizing Committee. Note: IAPPS is the general organization for Plant Protection and one of the responsibilities is selecting country for holding the International Congresses of Plant Protections (ICPP) are a part of the responsibilities of IAPPS. The Steering Committee and the leadership of both organizations agree to maintain a high level of communication and cooperation efforts to provide an outstanding meeting for all attendees.

The function of the Steering Committee would be to define policies for organizing the Congress and for overseeing the entire meeting. Also, this committee would be responsible for raising monies to support the meeting. Registration fees would also be determined by this committee. Chairpersons for individual sessions of IAPPS and APS can solicit small amounts of funds to support their sessions. By using one committee to solicit most of the funds, we would reduce the possibility of several contacts to one potential donor. Most of the members of the Steering Committee would be chairperson of a subcommittee of APS or IAPPS e.g. the chairperson of the APS program committee would be a member of the Steering Committee, likewise, the chairperson of the IAPPS program committee would be a member of the Steering Committee. Each organization would have their own program but there would be only one published program and this will be published by APS with both logos on the front cover. Membership of this committee would contain equal numbers from IAPPS and APS.

The Organizing Committees for IAPPS and APS will organize specific aspects of their individual meetings. Members of the IAPPS will be selected by the IAPPS Executive Committee and members of APS Organizing Committee will be selected by APS. Each Organizing Committee would be responsible for developing their respective scientific programs. Steering Committee would review the overall program only to make sure that there is little or no redundancy of sessions and speakers. APS will have responsibility for selection of meeting and hotel facilities and contracting with all service providers appropriate for the joint meeting.

### **REGISTRATION, PROMOTION AND FINANCE**

There would be one registration fee which would be set by the Steering Committee. Registration and collection of registration fees would be handled by APS. APS is responsible for creating and managing the budget and all financial agreements. However, this will be done in consultation with IAPPS executive director and the president. The Steering Committee would determine distribution of the funds to support the Congress. Both APS and IAPPS will provide some up front monies to operate until grants are acquired from industry and government agencies. The budget will be developed with the goal of a modest surplus after fully allocating for all revenue and expenses associated with the meeting. Events that are solely arranged for one of the organizations will be accounted for separately.

APS and IAPPS will share in any surplus or loss resulting from the final financial statement based on the percentage of attendees from each of the organizations. As an example, if there are 1800 total registrants and 200 are members of both IAPPS, 600 are members of IAPPS, and 1,000 are APS members then any surplus of loss would be shared 39% IAPPS and 61% APS.

The meeting will be promoted as the joint meeting of IAPPS and the Annual Meeting of APS and all promotions and printed programs etc. will indicate equal prominence to both entities.

Steve, there are several other items but I think this will get us started. Short and I could meet with you to discuss further. We had a very successful meeting in 1979 in terms of number of attendees, finances, attitude of the participants, and cooperation between APS and ICPP. At that time, IAPPS was not formed

Since I am probably the only member of the Organizing Committee and Steering Committee of the 1979 Meeting, I would be pleased to help with meeting even chair the Steering Committee. I was chairman of the Steering Committee and chairman the Organizing Committee for the 1979 Congress. Ray Tarleton was an *ad hoc* member of the Steering Committee and I am sure that he would be willing to help APS as well as the overall organization of the Congress.

Steve, this should start us and lay a foundation for further discussion. Let us know if you have questions or would like additional information.

File. 2011 Congress Proposal

## Appointment Recommendations to APS Council

Date November 27, 2006

Office/Board **Public Policy Board (PPB)**

Submitting Jacque Fletcher

### NEW APPOINTMENTS

Position	Nominee Email	Proposed Term	Notes	Mbr Y/N	Approved/ Date	HQ use
Member	Bill Dolezal, Pioneer Hi-Bred <a href="mailto:william.dolezal@pioneer.com">william.dolezal@pioneer.com</a> <i>Replaces Dennis McGee, who resigned in July, 2006.</i>	8/2/06-8/2/09	Primary Focus – Industry Initiative (Agreed to serve in this capacity.)	Y		

**\*Note: If this appointment replaces a former appointee (completing that term) please indicate the date the former appointee term ended or ends.**

### REAPPOINTMENTS

Position	Nominee Email	Proposed Term	Notes	Mbr Y/N	Approved/ Date	HQ use
Member	James MacDonald, <a href="mailto:jdmacdonald@ucdavis.edu">jdmacdonald@ucdavis.edu</a>	8/2/06-8/2/09	Primary Focus - Education Initiative (Agreed to serve in this capacity.)	Y		

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## Appointment Recommendations to APS Council

Date November 21, 2006

Office/Board **OPAE**

Submitting Doug Jardine, Director

### NEW APPOINTMENTS

Position	Nominee Email	Proposed Term	Notes	Mbr Y/N	Approved/ Date	HQ use
member	Nicole Donofrio <a href="mailto:ndonof@UDel.Edu">ndonof@UDel.Edu</a>	8/06-8/09	Nicole is a relatively new member who sought us out because of an interest in public affairs and education. I think she will be a valuable addition to the board.	Y		
member	Katherine Schneider <a href="mailto:Katherine.Schneider@ARS.USDA.GOV">Katherine.Schneider@ARS.USDA.GOV</a>	8/06-8/09	Katherine is also a relatively new member who sought us out because of an interest in public affairs and education. I think she will also be a valuable addition to the board.	Y		

-----Original Message-----

From: Chris Butts [<mailto:cbutts@nprl.usda.gov>]

Sent: Friday, November 17, 2006 3:04 PM

To: Steve Nelson

Subject: American Peanut Research and Education Society (APRES)

Dear Steve:

Thank you for discussing the possibility of your organization managing the business of the American Peanut Research and Education Society (APRES). APRES is a multi-disciplinary scientific society having the purpose of providing a forum for presenting scholarly research on peanut. Our membership of approximately 400 includes agronomists, plant pathologists, entomologist, engineers, food scientists, and microbiologists to name a few of the disciplines represented. Our membership is mostly from the U.S., but about 10% are international members representing Argentina, Mexico, India, Thailand, and others.

Our Executive Officer of 18 years is retiring very soon and I am chairing a committee to find a replacement. We would like to explore the possibility of your group providing member services for our society. I've attached a description of the duties of the Executive Officer and administrative assistant for your review.

Please look over this and advise of your group's willingness to perform this function for APRES.

Thank you,

Christopher L. Butts, Ph.D., P.E.

Agricultural Engineer

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