

**MINUTES OF APS FAC/EXECUTIVE COMMITTEE**

**ANNUAL MEETING, CHARLOTTE**

**August 8, 2003**

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**Attendance**

Present: J. Fletcher, S. Slack, G. Bergstrom, C. Ishimaru, J. Sherwood, J. MacDonald, R. Ploetz, J. Andrews,

Guest: E. Stromberg, R. Gergerich

Staff: S. Nelson, M. Smith. A. Hope

## **Call to Order:**

President J. Fletcher called the meeting to order at 7:50 am in Rm 216 Charlotte Convention Center

The agenda was distributed electronically prior to the annual meeting (**attachment 1**), along with this note: "The meetings of Exec and FAC are being combined, as we have done over the past year in the interests of efficiency and non-redundancy. Please plan to come to all of both parts!"

## **1. Strategic planning, governance**

### **a. Friday Forum meetings – preparation for strategic exercise**

Background materials were posted Aug 7 on *APSnet*. Committee and group leaders would be asked to present brief background on strategic issues. Goal was to encourage strategic presentations and not just an item by item listing of what had been accomplished.

### **b. Evaluation of this year's forum**

An evaluation form for this year's SPLF had been prepared and would be distributed after the SPLF. Last year's comments indicated the breakout sessions were most impressive, so that is why three were planned for this year. Six short presentations on specific strategic issues were also on the SPLF agenda.

Regarding the annual report and its incorporation into the strategic plan: some individuals have adjusted to reporting in a strategic format, while others have not and are still giving lists of activities.

### **c. What is next in our governance deliberations**

First breakout session of SPLF will be on governance. The results of this and Council's discussions will indicate if there is a need to make some decisions about the governance structure. In the governance survey, most members indicated satisfaction with the current governance structure. There is still a need to deal with the EICs and Board representation on Council. Representation of subject matter groups is another item for future discussion.

### **d. Nature of Midyear Council and who should attend**

There is uncertainty among Council members and the SPLF about who is supposed to attend the midyear meeting. We are moving to a core group with additional individuals invited depending on the issues being discussed. Exec agreed there would need to be a discussion on the need for a major restructuring of Council. If not, then could appoint an ad hoc committee to look at the issue of EICs and Pub Board representation and develop recommendations for midyear. The suggestion was made to have the ad hoc committee be composed of the EICs and Pub Board. From EXEC/FAC discussions it was clear there were different ways to represent Pub Board and the EICs. There was also some confusion about who should attend meetings and if it is important to have all the EICs present, since they are responsible for meeting financial benchmarks.

## **2. Items for discussion and/or for Council**

Pres. Fletcher clarified that some of the appointments in the agenda would not have to be replaced, since the MoO does not specify term lengths for some of the positions. Many are ongoing.

### **a. Appointments**

1. How to get new people involved in governance.

In general, need to do a better of getting names for volunteers. A list has been formed from the list of attendees at the Leadership Workshop. Also, from the young professional group response, there are obviously many people who are willing to volunteer. The young professionals committee would be able to provide names of nominees in the future. Chairs of subject matter committees also might be a resource for volunteers.

The suggestion was made to post an ad in *Phytopathology News* to advertise for volunteers. People interested in volunteering could provide a database with CVs and other materials. This idea requires further discussion before an action is taken.

It was noted that CAST might not continue to pay travel expenses for representatives. If so, Council would need to decide if APS would cover their expenses. President-elect will look into the strategic outcome of APS investments in affiliates. Other ideas discussed included communicating with the affiliates at their annual meeting about the benefits of those positions, impressing the need for strategic reporting by the representatives and including them in some way in the SPLF.

2. APS Secretary. Secretary-elect should be appointed prior to the 2004 midyear meeting. Several names had been presented to the President for consideration.
3. ATCC – George Lacy to replace Richard Nelson. ATCC has to approve this appointment. G. Lacy agreed to continue on as representative, even though he recently retired from his faculty position.
4. AAAS – David Gilchrist’s term ends 8/03. G. Bergstrom will contact him about his willingness to continue serving.
5. CFAR (This is CoFarm)– John Sherwood’s and Sue Tolin’s terms end 8/03. J. Sherwood agreed to continue as representative on Co FARM.
6. Int’l Soc. Arboriculture – Jay Stipes’ term ends 8/03. Is at the end of his second term, which according to the MoO should be the last. There is a need to appoint someone to this position.
7. Mycological Society of America- Carol Stiles’ term ends 8/03. G. Bergstrom will contact her about her willingness to continue serving.
8. National Council of Science and the Environment – Tom Kucharek’s term ends 8/03. He has requested to be replaced.
9. Society of Environm. Toxicol. & Chemistry – Michael Simini’s term ends 8/03. G. Bergstrom will contact him about his willingness to continue serving.
10. Society of Nematologists – Eric Davis’ term ends 8/03. G. Bergstrom will contact him about willingness to continue serving.

**b. DeBary Bowl –**

Don White is stepping down as organizer of the DeBary Bowl. There was a discussion about continuing this activity. Participation has decreased and it is difficult to find willing recruits. The question was raised- has this activity run its course? Effort will be made to contact D. White and M. Ellis for feedback after this year’s bowl.

**3. Status of ad hoc committees**

**a. Completed**

1. Division Issues – Barb Christ, chair. A final report was received and there will be a motion to disband the committee. Almost all divisions are developing mission statements, websites, etc. One of the Division Councilors will run a meeting of the Division Councilors in Charlotte.
2. Governance Questionnaire - John Lindquist, chair. A final report was received, and a motion to disband committee will be made.
3. APS Public Image – Pat Lipps and Danise Beadle, co-chairs. The committee made a recommendation to add a tag line to the Society’s name and gave some examples. Staff has been working with the group and suggested other tag lines. Staff would like more time to work with the committee and would like to incorporate the tag lines into the APS logo. Discussion about who should continue these activities, i.e. disband the present committee, and appoint a new committee? Decision made to develop a specific motion on the tag by midyear.

**b. Progress made; reappoint 2003-04**

4. Journals – Greg Shaner, chair. Shaner was unable to attend APS meeting; Grahek will represent the committee. The committee will continue and has not given a final report.
5. New Products and Services – Jim MacDonald, chair. There will be a discussion on possible suggestions for a new committee structure.
6. Private Practice – Charlie Mellinger, chair. Committee plans to meet in Charlotte.

7. Centennial – Cleo D’Arcy, chair. Plan to reappoint during the New Council’s business meeting on Wednesday. C. D’Arcy will make a brief presentation to Council.
8. Young Professionals – Carolee Bull, chair. The committee has made significant progress: established a website and communication among the group is in progress. A summary of activities and directions of the group will be presented at the SPLF.
9. Awards Review – Jim MacDonald, chair. An update will be given to Council.
10. Emerging Diseases and Pathogens – Doug Luster, chair. Might consider creating a permanent committee, but will wait to decide after the committee’s presentation on Wednesday, to Council.

**c. Standing committee**

11. Biosecurity – Larry Madden, chair. The committee is meeting in Charlotte. L. Madden will present a summary of committee’s activities during the Council meeting on Wednesday.

**4. HOC update (Nelson, Slack)**

No specific items were reported on HOC activities.

**5. Exec/FAC conference calls and Midyear plans (Bergstrom)**

The incoming president plans to continue having monthly conference calls of EXEC/FAC.

An item for EXEC/FAC to consider in the future is its role in assessing progress toward the strategic plan. Might need to review reports from the groups, offices, boards and committees to determine if groups are doing their job. It is EXEC/FAC’s responsibility to identify groups that are not doing their job.

An update was given on HOC’s activities to add the Tortilla Industry of America to Scientific Societies. The Cereal Chemists, also managed by the Scientific Societies, thought the Tortilla Industry might be a good group to manage. Staff developed a proposal and HOC gave approval to make the presentation to TI.

**6. Other**

MOTION. Move to approve minutes of the EXEC/FAC conference calls from midyear through July. Motion seconded. MOTION APPROVED.

MOTION. Move to approve minutes of the EXEC/FAC minutes from the 2003 midyear meeting. Motion seconded. MOTION APPROVED.

**Adjourn**

Meeting of the Executive Committee adjourned at 9:00 am.

Meeting of the FAC convened directly after the Executive Committee meeting.

**Agenda of the Financial Advisory Committee (Sherwood)**

J. Sherwood supplied minutes of the FAC under separate cover.

**Attachments**

1. Agenda for Executive/FAC meeting
2. Agenda for FAC