

# MINUTES OF ANNUAL APS COUNCIL MEETING

July 26, 27 and 31, 2002

Milwaukee, WI

## TABLE OF CONTENTS

Attendance .....	3
1. Call to Order .....	3
A. Welcome and Introductions.....	3
B. Appointment of Parliamentarian.....	4
C. Approval of Agenda .....	4
D. Approval of minutes, 2002 midyear Council Meeting .....	4
E. Review of action items list.....	4
2. Strategic Planning Activity.....	4
A. Overview of the continuous strategic planning process .....	4
B. Brief presentation of current, updated Strategic Plan .....	4
C. Brief presentation of governance proposal and “the experiment” .....	5
D. Breakouts – Five assigned groups .....	5
E. Examples of current key strategic activities .....	6
F. Breakouts .....	7
G. Discussion on how the planning will continue and session evaluation .....	7
3. President’s Report.....	8
4. Recommendations from Standing Committees and Boards.....	8
A. Executive Committee .....	8
B. Financial Issues and the Strategic Plan.....	9
C. Councilor’s Forum.....	9
D. Committee on Committees.....	9
E. Publications Board.....	9
F. Scientific Programs Board .....	10
G. OPAA .....	10
H. Public Policy Board.....	10
I. OEC .....	10
J. OIP.....	10
K. OIR.....	10
Adjourn .....	11

Reconvene .....	11
Attendance .....	11
L. Foundation .....	11
M. Headquarters Operations Committee .....	11
H. Public Policy Board cont. ....	11
5. Reports of ad hoc and Council committees .....	12
A. Bioterrorism .....	12
B. Emerging diseases and pathogens .....	12
C. Alliances – Final report, recommendations and action list .....	12
D. Award Issues .....	13
6. Issues for discussion .....	13
A. ATCC – Appointment of new representative .....	13
B. ISPP – Appointment of new representative .....	13
Adjourn .....	14
Reconvene .....	14
Attendance .....	14
4K cont. Recommendations from OIR .....	14
4F cont. Recommendations from Scientific Programs Board .....	15
7. Evaluation of the experimental Council structure and strategic planning exercise .....	15
A. Brief summary of group evaluation responses from Friday and Saturday .....	15
B. Further discussion of governance model .....	16
C. Appoint group to develop constitutional amendments .....	16
D. Discussion: nature of midyear Council meeting(s) .....	16
8. Ad hoc committee updates .....	16
A. Bioterrorism .....	16
B. Emerging Diseases and Pathogens .....	17
7B cont. Further discussion of governance model .....	18
7D. Discussion: nature of midyear Council meeting(s) .....	19
9. Action items .....	19
A. Items postponed from committee and board recommendations .....	19
B. Miscellaneous items or motions from standing committees, etc. ....	20
10. Welcome to new Council members .....	20
11. Appreciation to outgoing Council members .....	20
10 cont. Welcome to new Council members .....	20

12. Items for new APS Council .....	20
A. Appointment of new ad hoc committees .....	20
B. Reappointment of ad hoc committees.....	20
C. Dates of Midyear Council meeting (tentatively Feb 21-23, 2003) .....	20
A.2. Cont. Centennial Planning (2008) .....	21
D. Other.....	21
Adjourn .....	22
For the good of the order.....	22
Attachments .....	22
New Council Orientation.....	23
Attendance and call to order.....	23
Orientation .....	23
Adjourn.....	23

**Attendance**

Present: J. Fletcher, S. Slack, G. Bergstrom, C. Ishimaru, J. Sherwood, A. Biggs, S. Hurtt, S. Johnson, R. Plötz, J. Andrews, R. Belanger, S. Cantrell, F. Nutter, B. Christ, M. Matheron, A. Culbreath, S. Nelson

Absent: B. Hillman, A. Grybauskas, H. Spaink, D. Mathre

Guests: E. Stromberg, C. Becker, J. Brown, R. Martyn, T. Murray, G. Schumann, E. Roskopf, G. Abawi, C. Bull, S. Adkins, J. Lundquist, R. Bostock, J. Ristaino, P. Oudemans, J. MacDonald,

Staff: A. Hope, M. Smith, M. Bjerkness, M. Wimer, G. Grahek

**1. Call to Order**

President J. Fletcher called the Annual APS Council Meeting to order at 9:15 AM, July 26, 2002 in the Wright Ballroom of the Hilton.

**A. Welcome and Introductions**

President Fletcher welcomed everyone to the Annual Council Meeting. She explained that several invited participants were attending this year’s meeting as part of an APS experiment to foster communication between various offices, boards and committees of APS and to help in the development of a new governance structure that will enable Council to focus on strategic planning. She welcomed the expanded Council to participate in the strategic planning exercises scheduled for July 26 and July 27. In addition, regular Council was to meet on Saturday, July 31.

She invited participants to introduce themselves and to state their positions in APS.

She acknowledged Council for its support during the period of transition caused by the death of Pres. Keen in April. She reminded everyone that the meeting in Milwaukee was Pres. Keen’s, and encouraged everyone to carry on as best as possible in his memory.

She announced that E. Stromberg would sit in for A. Grybauskas.

Pres. Fletcher presented a certificate to S. Cantrell for her service as the Caribbean Division Councilor.

## **B. Appointment of Parliamentarian**

S. Slack was appointed Parliamentarian. Pres. Fletcher extended her appreciation to S. Slack for his willingness to stay on Council an additional year, serving as Immediate Past President.

## **C. Approval of Agenda**

The agenda was distributed electronically prior to the meeting (**attachment 1**). **MOTION**. Approve the agenda as distributed. **SECONDED** by S. Cantrell. **MOTION CARRIED**.

## **D. Approval of minutes, 2002 midyear Council Meeting**

The Secretary requested input on the draft of the 2002-midyear Council Meeting minutes, which were posted on Councilor's Corner at *APSnet*. Changes from J. Andrews, G. Bergstrom, and M. Smith were received prior to the meeting and incorporated into the draft. **MOTION**. Approve the minutes from the 2002 midyear meeting. **SECONDED**. **MOTION CARRIED**.

## **E. Review of action items list**

An updated action item list was distributed (**attachment 2**). The Secretary reviewed progress on the items and asked for any other completed items. Updating the MoO was one of the items from midyear. M. Smith was acknowledged for her diligence in revising MoO and for editing text for readability. The input of S. Hurtt on the committee sections and of J. Fletcher and E. Roskopf on the Scientific Programs Board sections was also acknowledged.

## **2. Strategic Planning Activity**

J. Fletcher introduced the topics under this agenda item.

### **A. Overview of the continuous strategic planning process**

S. Nelson gave a presentation of strategic planning (**attachment 3**). He emphasized that a goal of strategic planning is to develop a consensus of what APS should look like in the future. Council's role in strategic planning is to develop the "what", so that the "how" can be done by committees, staff, boards, and offices. There are at least six good reasons for moving to a continuous planning process. In particular, it can enable rapid and proactive adaptation to issues and challenges facing APS. Council and the individual leaders of various APS committees play a key role in spreading the strategies of the Society to others in the organization, since the success of an organization is associated with the number of people understanding the strategic plan and their role in it. Strategic planning also enables decisive not just incremental changes in an organization.

J. Fletcher reminded everyone of the evaluation sheet (**attachment 8**) and requested they consider this as they work through the strategic planning exercises. She clarified that on Wednesday only regular Council would meet.

S. Nelson noted that there would be time later in the agenda for a discussion on how we will continue the planning process.

### **B. Brief presentation of current, updated Strategic Plan**

J. Fletcher reviewed the current Strategic Plan (**attachment 4**) and the history of its development. The current plan was developed for a 5-year timeframe, so the goals, objectives, specific strategies were designed for what might be accomplished in 5 years. In a continuous, perpetual planning environment, the strategic plan doesn't terminate in a given period of time.

She reviewed the various levels in the current plan. Goals, which are overarching umbrella items and tend to be all encompassing, probably won't change much over time (**attachment 3, pg. 8**). Objectives, the second

level, are more situational and could be modified or discard after time. Strategies, the third level, are specific actions to reach the objectives. These are the responsibilities of the offices, boards, committees and staff. The expanded Council was asked to focus on the top two levels, goals and objectives, during the planning exercises, though there would be a tendency to go to third level, strategies.

J. Fletcher informed the group that at the Midyear meeting Council reviewed the strategic plan and suggested minor changes. She decided to postpone incorporation of these changes until after completion of the strategic planning exercise with the expanded Council.

### **C. Brief presentation of governance proposal and “the experiment”**

J. Fletcher acknowledged G. Bergstrom for his support during the transitional presidency and asked him to talk about the current status of the proposed governance structure.

He presented an overview of the proposed structure, emphasizing that whatever structure is adopted, it has to enable Council to effectively communicate and accomplish the goals of the Society. Council should be the planning body, continuously monitoring and communicating with committees and staff to accomplish the specific strategies (**attachment 3 pg. 2**). He reviewed the chart of the proposed governance structure (**attachment 3 pg. 12**), which provides for input from the disciplines possibly through the subject matter committees.

He requested thoughts about the feasibility of accomplishing what Council needs to do with the “expanded” Council, and in particular, thoughts about the size of Council. If the experimental Council works well at this annual meeting, a committee could be appointed to look at the specific constitutional changes that would be necessary to change the governance structure.

J. Sherwood was introduced and he emphasized that financial concerns are tied with strategic goals. For example, by monitoring specific items and cost centers in the APS budget, activities can be viewed as profit generating, revenue neutral, or expenses. APS Press had losses in the past. Once they were informed that the expectation was to make money for the Society, it reevaluated its activities and became profitable. Council plays a critical role in deciding what profits go into investments, at what level, and for how long. For example, Plant Management Network began as an investment of \$28,000, but this year posted a loss of \$250,000. Council will ultimately decide if PMN is going to remain an investment.

### **D. Breakouts – Five assigned groups**

J. Fletcher conveyed the goal for the breakout session was to focus discussion on all five of the goals of the current strategic plan. Council was divided into predetermined breakout groups (**attachment 3 pg. 7**). Each group was asked to make recommendations for changes to the five major goals of the current strategic plan (**attachment 3 pg. 8**) and to develop a list of descriptors for what APS will/should look like in 2007 (five years) (**attachment 3 pg. 9**).

#### **Break 11:10-11:25 a.m.**

After the break out sessions, the groups reconvened and presented short summaries. The leader for the groups was asked to provide written summaries of their group’s discussions. All of the groups had comments about the current goals. (The written group summaries were compiled by S. Nelson and are available in **attachment 16** under 7A).

#### **Lunch Break 11:45 a.m.**

#### **Reconvene 12:40 p.m.**

J. Fletcher announced that M. Smith passed out a 2002 meeting book to each member of the Council experiment.

## E. Examples of current key strategic activities

J. Fletcher introduced the next set of presentations as examples of small groups who have achieved specific objectives in the strategic plan (**attachment 4**).

1. Young professionals – survey results and implications, recommendations. J. Andrews reported on the activities of the committee. The committee was formed about 1 year ago. The rationale for focusing on the young professional was derived from goals 2 and 4 of the strategic plan. An aim of the committee was to identify those people (junior members) who could be promoted within the society. Using data from 2001, the committee and M. Bjerkness developed a membership summary of this sector. A young professional was described as someone who is less than 35 years of age and is in a regular or post-doctoral position. In the final stage of its activities, the committee worked with M. Bjerkness to develop a “Young Professional Scientists Focus Group” survey. In addition to being sent to young professional members, the survey will be distributed to Department Heads at the annual meeting for the Department Heads. They will be asked to get input from their faculty on how to increase membership and membership involvement. J. Fletcher noted the importance of listening to our younger members in ensuring the vitality of the Society.
2. New Communities software. A. Hope gave a presentation on the use of knowledge and concepts of the E- community for strengthening APS. She reviewed a handout on “Community As Strategy”(attachment 5). E- communities allow interactions between members via the web, for example, in the form of web meetings, calendars, and lists of articles in an area. Some advantages of its use in a society like APS are its 24-7 availability, deliberate speed, and proactive involvement of membership. Through E-communities, APS could offer activities that are convenient, available anytime, or deliverable on a set schedule. This can inspire a sense of place among members, especially in an age of loss of traditional plant pathology departments. The speed of the e-community could provide for virtual meetings on timely subjects, learning by doing, prototyping products and service before sending them out, and shifting the ratio of traditional to ad hoc committees. E-communities can also make it easier for individuals to participate and see results of efforts. A community practice will be launched in Fall 2003.
3. Journals project. G. Grahek gave a presentation on how commercial publishers can market to libraries. A group of 11 other societies, representing 22 journals along with APS and MBAA met to create a “Food Sciences in Agriculture” umbrella for marketing its journals to libraries. APS is available online to libraries for the first time this year. The concept of an umbrella developed from the finding that other societies had weak marketing alliances and struggled with issues similar to those of APS.

The idea of marketing alliances came out of their meeting. Print catalogues, international promotion, advance price newsletters, exchanges of mailing lists, direct selling to libraries, and newsletter copying to all the societies in the group emerged as potential activities. The consortium is considering ways to improve sales to international markets and four-year schools that don't offer advanced degrees. Web catalogues, websites, samples linking web sites of the different societies, and a shared database of library contacts are also being considered. APS will go back to the consortium with a list of specific activities and associated costs.

J. MacDonald commented that boards and offices should have a role in these types of activities, but OEC hasn't heard of these issues. He suggested that A. Hope or G. Grahek go to the OEC meetings. OEC will play a critical role in the future of the society. The new governance structure should provide visible representation of OEC.

4. Scientific Programs Board. E. Roskopf reported on the activities of the SPB, which was formed about 1 year ago. They have completed many of the housekeeping items for establishing the board and incorporating its operations into the MoO. They are working to better define the section headings for special sessions. Section chairs were asked to provide input on descriptions of the sessions requested and the areas represented by discipline. The board is also seeking feedback on activities wanted by membership beyond those provided by the annual meeting. G. Bergstrom added that SPB contributed greatly to the strategic objectives by enhancing the annual meeting. J. Fletcher noted that the structure of the SPB allowed for the addition of last minute additions or “hot topics” to the annual meeting schedule.

5. Public Policy Board. J. Sherwood summarized some of the activities of the PPB that directly pertained to objectives under goal 5 (promote understanding and increase awareness of plant pathology and plant health science among the public, policy making, regulatory and funding bodies). The key activities of PPB dealt with monitoring, responding, communicating, partnering, and developing a credible image of plant pathology. These activities were achieved by providing professional assistance to enhance awareness of issues, by subscribing to timely e-mail services that monitor issues, through organizing briefings, workshops and other meetings to inform agency personnel and legislative staff about key issues related to plant pathology and plant health, by involvement in coalitions that emerged as national resources for information, and by development of a “first responder” list for issues. The current key issues are genetics/genomics, agro-biosecurity, microbial diversity, diagnostics, Center for Plant Disease Control, food radiation, sustainable agriculture, biocontrol regulations, risk assessments, and importation of wood and wood products.

He acknowledged that while PPB was established to help reduce turnaround time of APS responses to critical issues, it will continue to seek input from membership as often as possible before releasing statements.

6. Plant Management Network. M. Wimer summarized activities of PMN, which specifically supported goal 3 of the strategic plan (**attachment 6a and b**). Activities of PMN also support goals 4 and 5. J. Fletcher acknowledged M. Wimer for his efforts for PMN and recognized the significant potential of PMN to support goals within the strategic plan.
7. Alliances. S. Slack reported on the activities of the ad hoc Alliances Committee, chaired by C. Windels. He referred to the Alliance Report (**attachment 7**). He emphasized that alliances should promote win-win situations and at the same time meet criteria recommended in the committee’s report. J. Fletcher commended S. Slack for his foresight in planning for alliances during his presidency. APS now has a structure and means for evaluating these alliances.

J. Fletcher wrapped up the session by stating her hope that these examples of activities clearly demonstrated the importance of committees, offices, and boards in meeting objectives of the strategic plan. She also hoped that the examples prompted ideas on what else might be done.

## **F. Breakouts**

J. Fletcher introduced the breakout topic for session #2. Each of the five breakout groups was to focus on just one goal of the strategic plan, discuss the objectives under that goal, and then reemerge for a group discussion.

### **Break 2:30**

### **Reconvened 2:45**

The designated leader for each group reported on its discussions during the break out session. The written comments from each group were collected and incorporated into a summary document discussed later in the meeting (see **attachment 16**).

The groups suggested several changes to the specific objectives (**attachment 16**). In addition, J. Fletcher mentioned that at midyear 2002, the suggestion was made to include an objective from the Divisions under goal 2. Discussions led to the conclusion that that objective may actually fit under goal 1 or 2 and possibly in multiple places. Goal 5 generated a great deal of discussion. A comment was made that this goal is so encompassing that it could be split into two: public policy and education.

## **G. Discussion on how the planning will continue and session evaluation**

J. Fletcher indicated a goal of the process was to engage everyone to think about his or her role in APS from a different frame of reference with regard to strategic planning at both conceptual and fiscal levels. The idea was for everyone involved in this process to take the information and framework back to their offices, boards, and committees where the process would continue. This must happen regardless of the structure of

governance. The experiment will continue since the process is ongoing. Planning happens all year round in groups larger than Council. The tools used in continuous strategic planning were discussed (**attachment 3 page 11**).

Several suggestions from the expanded Council were made on how to continue the process. J. Fletcher commented that conference calls had been a very effective means of communicating on key issues over the past year. The suggestion was made to post the results from the strategic planning breakout sessions on *APSnet*. It was also suggested that committee and board reports, which are posted on *APSnet*, might be required to relate to the strategic plan. Ad hoc committees have been especially effective in addressing current issues in a timely manner and their use should continue. The Council agenda should be kept strategic, by appointing subgroups to make strategic decisions. Using electronic reporting where appropriate is very effective and should also continue. Monitoring benchmarks on progress has been difficult to do. Objectives on how to monitor benchmarks are needed. Involvement through affiliations in other scientific organizations, like the Council of Engineering and Scientific Society Executives, trends and current issues impacting societies like APS are being monitored. These affiliations should be maintained.

Additional suggestions included mini surveys of membership as a means for getting feedback on specific ideas. The Subject Matter Committee Chairs might be utilized more as a means of getting committees' reactions and ideas. While there is the possible danger of getting input from people who aren't informed, there is also danger in deciding who is informed. Electronic sessions like the one for education could also be set up for specific periods. These might be similar to chat rooms with a person assigned to review and respond to comments. Comments might be directed to the strategic plan, but could conceivably look at many other issues and be patterned after the karnal bunt electronic event.

G. Bergstrom requested feedback on the Council experiment be provided in the form of written comments on the Council Evaluation form (**attachment 8**).

There was a brief discussion on how well the special sessions were going at this annual meeting. Section Chairs who were present noted that the sessions were well attended. G. Bergstrom distributed a form for the 2003 Special Session requests (**attachment 9**) and asked for Council's input by Tuesday afternoon. There was some discussion on how people who are not members of a subject matter committee can request sessions. **ACTION.** Staff will look at ways to make it more obvious to APS members that people who are not members of a subject matter committee are allowed to go to committee meetings and propose special sessions.

### **3. President's Report**

J. Fletcher gave the Presidential Report, which summarized the combined efforts of N. Keen, G. Bergstrom, J. Fletcher and S. Slack over the past year (**attachment 10**). She went over the written report, which was distributed electronically prior to the meeting. In particular, she emphasized that partnering with K. Eversole significantly improved APS effectiveness and visibility in Washington. The APS Congressional Briefing (Feb. 2002), and the APS Microbial Genomics Workshop (Mar. 2002) were given as concrete examples of APS's increased visibility. With regard to item V of the written report, "Appointments", she mentioned that S. Douglass agreed to become the Section Chair for Plant Disease Management. Regarding item VI.A., "Bioterrorism response", she commented that this issue provided an opportunity for APS to increase respect nationally. APS received several inquiries and requests for input on this matter.

### **4. Recommendations from Standing Committees and Boards**

J. Fletcher explained the process to the expanded Council and asked that recommendations and motions from the various committees, boards and offices address issues relative to strategic planning. Staff posted the annual reports from committees on *APSnet* prior to the meeting (**attachments 11a and 11b**).

#### **A. Executive Committee**

J. Fletcher reported on behalf of the Executive Committee. There were no recommendations at this time.

Exec Committee focused much of its time on developing the strategic planning exercise for this meeting. It used email for many of its elections and appointments. She perceived a potential downside of using an electronic process was that there was no longer much input received on nominees. There wasn't the same opportunity for exchange as when Council would discuss nominations at the annual and midyear meetings. Seeing this change in communication, J. Fletcher asked that when a person or committee made a nomination, information on the nominee also be provided. After the initial nominations are made, she requested at least one week for additional nominations. Allowing extra time for nominations was seen as a plausible mechanism for increasing participation of younger scientists.

## **B. Financial Issues and the Strategic Plan**

J. Sherwood reported that the Society is financially in the black and recommended participants read the Staff report from L. Hartman (**attachment 11b**). There were no recommendations made. FAC is considering ways to increase income stream. At this time, PMN is revenue consuming, and not profitable. The Society will need to decide how long it will continue to invest in PMN. The evaluation of general administration costs and cost centers is ongoing. He reviewed the process used to make budget decisions. In the fall of each year, FAC meets to develop a tentative budget. Requests for additional budget items are sent to the Offices, Boards and Committees. Staff develops a projected budget. A report is ready by February with an estimation of the overall financial status. This report is distributed to Council prior to the midyear meeting. All of the information used in the report becomes part of the financial notebook given to each Council member. Annual updates on the budget are also made available online.

## **C. Councilor's Forum**

J. Andrews gave the recommendation from Councilor's Forum. The site selections recommended by CF were Charlotte, NC (2003), Anaheim, CA (2004), Austin, TX (2005), and Québec City (2006). For 2007, they considered Denver, Orlando, Sacramento and San Diego. They voted to recommend San Diego; assets are that the facilities come free. Members reported satisfaction with the meeting held previously in San Diego, and enjoyed the ready access to tourist activities.

**MOTION** from Committee. APS meet in San Diego July 29- August 3, 2007 at the Town and Country Hotel complex. **Discussion.** Was the attendance at the November 1988 meeting representative of APS? Staff responded that the meeting was well attended and representative of membership. The question was raised as to why Orlando was ruled out. The climate in August, relative expense, and proximity to Disney world after having a meeting the previous year in Anaheim were viewed as undesirable. **MOTION CARRIED.**

CF considered St. Paul, Boston, and Baltimore as the meeting site for the 100<sup>th</sup> anniversary in 2008. Boston and Baltimore were ruled out because they were too expensive. Dates for the meeting in St. Paul have not been agreed on. Also need to consider possible conflicts with the ICPP meeting that same year. J. Andrew will report back any additional recommendations following the CF meeting in Milwaukee.

## **D. Committee on Committees**

No recommendations were made.

## **E. Publications Board**

### 1. Proposal for constitutional change: Senior editor's terms of service, staggered or not

R. Ploetz explained that the recommendation from Pub Board to revise the senior editor terms would require a constitutional change. Council discussed the recommendation. The constitutional change would be across APS Press and journals. Language regarding the staggered terms would be moved into the MoO. The item was tabled. Ploetz agreed to present a formal recommendation with specific language changes after meeting with the Pub Board.

## F. Scientific Programs Board

No recommendations were made.

## G. OPAE

No recommendations were made.

## H. Public Policy Board

3. Eversole contract renewal. Item discussed out of order in agenda. K. Eversole will make a presentation on Saturday. Her contract is in the budget for the present FY. A proposal for a renewal of her contract for FY03-04 had not yet been received, however, J. Sherwood asked Council to discuss the possibility of holding a brief discussion of the item at Wednesday's meeting. By then, Ms. Eversole would have made a presentation to Council.

1. Appointment of new Director. O. W. Barnett completed his term as Director. PPB provided the name of one nominee. The nominee was asked to leave the room while Council discussed the nomination. **MOTION.** Appoint J. Sherwood as the incoming Director of PPB. **MOTION SECONDED** by G. Abawi. **MOTION CARRIED.**

2. Board member replacement. PPB presented two nominees for membership to PPB: Scott Gould and Denise Beadle. J. Fletcher reviewed the background information provided by the Board and called for additional nominations. **Discussion.** Council saw a need to have a board that is broadly representative of the membership. A comment was made that all the boards and offices should be elected not appointed offices. In the last vote by membership, 22% of membership voted (larger than usual) even though it was an electronic election. Names and backgrounds of current members of PPB were reviewed. It was suggested that federal scientists might be able to be members of the PPB if they were appointed as ex officio (non-voting) members. Two nominations were added: Sally Miller and Mark Gleason. The Council ranked the candidates. **ACTION.** J. Fletcher will contact the candidates in ranked order for membership in PPB.

## I. OEC

J. Ristaino gave the report for OEC. Minutes of the OEC meeting would be posted online in the near future. Role of OEC on Council organizational chart was to be discussed at the upcoming OEC meeting. The activities of OEC were viewed as central to the society. The committee would want to maintain that role under the new governance structure.

## J. OIP

G. Abawi reported for OIP. OIP worked to identify financial resources for publishing abstracts of the Central Division meetings. The Cuban abstracts of CD were published in the June issue. Funds were still needed to publish the 106 abstracts from Guatemala. OIP discussed the possibility of asking for APS financial support this year and next. The CD is unlike any of the other divisions in having very limited funds for travel and publishing. CD assured OIP that by 2004 there would be a mechanism to pay for abstracts. G. Abawi planned on discussing the item further at the OIP meeting, which was to be held on Saturday, July 27. He expected to come back to Council at its Wednesday meeting with a recommendation from OIP.

## K. OIR

C. Becker gave the report and expressed his appreciation to the APS structure that brought the OIR into being. He described it as a successful example of how APS works to facilitate communication with its members. He summarized highlights of the OIR report (**attachment 12**). OIR looked at developing a mechanism for submitting funding requests. OIR would need to appoint new members to the Office. After one year of operation, OIR anticipated a need for minor restructuring. Some changes would also require revisions to the MoO. Currently, the Industry Committee is a committee under the OIR, but it is still operating like it used to. The Industry Committee would like to be listed as a regular committee and not

under the board. Its present status under OIR made appointment of new members and reporting rather confusing, since it is no longer under the jurisdiction of the Councilor at Large of the COC.

### **Adjourn**

**MOTION** to adjourn. **MOTION SECONDED** by R. Belanger. **MOTION CARRIED.**

Meeting adjourned at 4:55 p.m.

### **Reconvene**

The meeting of the extended Council was called to order at 8:10 a.m., Saturday, July 27, 2002 at the Midwest Express Center, room 101B.

### **Attendance**

Present: J. Fletcher, S. Slack, G. Bergstrom, C. Ishimaru, J. Sherwood, A. Biggs, B. Hillman, S. Hurtt, S. Johnson, R. Ploetz, J. Andrews, R. Belanger, F. Nutter, B. Christ, M. Matheron, A. Culbreath, S. Nelson

Absent: A. Grybauskas, H. Spaink, D. Mathre, S. Cantrell,

Guests: E. Stromberg, C. Becker, J. Brown, R. Martyn, T. Murray, E. Rosskopf, G. Abawi, C. Bull, S. Adkins, J. Lundquist, J. Ristaino, J. MacDonald

Staff: A. Hope, M. Smith, M. Bjerkness, and M. Wimer

### **L. Foundation**

J. Fletcher reported for D. Mathre. No recommendations were made.

### **M. Headquarters Operations Committee**

S. Slack explained the mission and responsibilities of HOC. HOC decides on joint budgetary and equipment issues, use of the building, and other organization services. He explained the composition of HOC. S. Slack agreed to stay on as Past President of APS. The Chair of HOC is a one-year position assumed on a rotating basis by the Past Presidents of the participating societies. As such, S. Slack would become Chair of HOC in Jan 2003. Some of the issues that APS has dealt with were first raised in HOC. For examples, the journal issue came out of HOC. APS then appointed an ad hoc committee to look at the issue. HOC also looks at staffing and communication among staff. Other issues are selection of staff and budget impacts of staff, such as early retirement plans. Overall HOC is a beneficial organization. J. Fletcher acknowledged S. Slack for staying on Council another year, especially as it meant he would become Chair of HOC.

### **H. Public Policy Board cont.**

3. Eversole contract renewal cont. K. A. Eversole of Eversole Associates gave a presentation on the "Results from Washington" (**attachment 13**). As a legislative liaison for APS, Eversole Associates worked to increase federal research funding for plant pathology and agriculture, increase visibility of APS, and establish APS as the primary scientific society for issues related to plant science. She reviewed some of the accomplishments, emphasizing some of these were due to the backlash of the events of September 11, 2001. Biosecurity and bioterrorism became key issues on the hill. As accomplishments, she pointed to the growing presence of plant pathology in DOE, Nick Smith's elevation of a bill to include plant pathogens in the USDA genomics activities, and the \$9 million in 2002 Plant Microbial Genome Initiative. The Senate Appropriations Committee approved a \$30-40 million interagency opportunity, like IFAS, on genomics and sustainable agriculture. This still would require approval by the House, but she viewed it as a clear sign of progress. She also indicated that the NRI budget for 2003 might be increased. APS visibility over the past year increased significantly in both Congress and the Executive Branch.

Council discussed several possible scenarios regarding the funding of the interagency activities and its relationship to the goals of the original IFAS program. K. Eversole encouraged members to contact their representatives to gain support for the NRI and the New Integrative Initiative Programs.

The proposal on diagnostic pest centers was also discussed. J. Fletcher encouraged everyone to attend the special sessions on the diagnostic centers during this APS annual meeting. K. Cardwell, Program Leader for Plant Pathology at CSREES, would be available to answer questions at the briefing on diagnostic centers.

G. Bergstrom informed the extended Council of the recent movement to establish the Plant Diagnostic Centers across the US. Five universities agreed to administer the programs for their respective regions. In addition, Purdue University, which houses NAPIS, was charged with setting up a national communication network for plant diagnostics.

There was brief discussion on what is the current definition of sustainable agriculture. K. Eversole noted that her efforts on sustainable agriculture were not aimed only at organic farming. She promoted acceptance of a broader definition of the term.

The group also discussed the status of various lists of plant pathogens. Eversole explained that there are several lists being generating in Washington. APS provided valuable input on the list developed by APHIS, and because of its input, the list was changed. The goal is to provide rapid science-based information to agencies. Council members expressed interest in continuing discussions on the role of APS as an information resource and as a policy maker now and in the future.

## **5. Reports of ad hoc and Council committees**

### **A. Bioterrorism**

The report from the ad hoc Bioterrorism Committee was moved to Wednesday's agenda, when J. Cook would be present.

### **B. Emerging diseases and pathogens**

The report from the ad hoc Emerging Disease and Pathogens Committee was moved to Wednesday's agenda, when D. Luster would be present.

J. Fletcher explained the term of an ad hoc committee is usually only for the year of the President who appointed the committee. She announced that J. Cook asked to be released as a Chair of the ad hoc Bioterrorism Committee. The bioterrorism committee planned to recommend that it become a standing committee.

D. Luster established a subcommittee structure for the ad hoc Emerging Disease and Pathogens Committee. He asked J. Fletcher to reappoint the committee for an additional year. J. Fletcher commented that both the bioterrorism and emerging disease and pathogens committees were very useful in addressing issues faced by APS since 9-11-01.

### **C. Alliances – Final report, recommendations and action list**

J. Fletcher introduced the report from the ad hoc Alliances Committee (**attachment 14**). **MOTION** by J. Sherwood. Accept the Alliances Report and disband the committee. **MOTION SECONDED** by J. Andrew. **Discussion.** The committee was recognized for doing an exceptional job and for being a model for other ad hoc committees. An informal vote of the extended Council approved the motion. Vote of Council called. **MOTION CARRIED.**

J. Fletcher reviewed the four recommendations from the ad hoc committee. A discussion of the recommendations followed. There was no discussion raised on recommendations 2, 3 or 4. Recommendation 1 (establish a standing committee to review and evaluate proposals for alliance that will help APS realize its strategic goals) was discussed. Most of the discussion focused on the composition of the committee and its

responsibilities. Suggestions included having the Executive Committee be the standing committee, assigning the committee to an office to ensure that it is evaluated yearly, or that COC be the screening committee, since COC is responsible for tracking committee activities.

J. Fletcher summarized by stating the report had been accepted and that Council would move to implement the committee's recommendations. **ACTION.** J. Fletcher will contact C. Windels and thank her for providing leadership on the committee and for the committee's accomplishments.

#### **D. Award Issues**

M. Matheron explained the charge of the committee was to review the two existing policies of the APS Awards Committee and to make recommendations to Council on possible changes to these policies. (See report in **attachment 14**). A brief review including the concerns of the Awards Committee, which brought the issue to Council initially, and the recommendations of the ad hoc committee was given. The ad hoc committee recommended maintenance of the current policy that all members of the APS Awards Committee must be Fellows. It recommended a change in the policy of ineligibility of APS Fellows for other APS awards. **MOTION** (from committee). Modify current policy so that an APS member holding the title of Fellow would be eligible for the Excellence in Extension, Excellence in Industry, Excellence in Teaching, or International Service Awards. **Discussion.** Much discussion of the motion followed. If this motion were approved, it was suggested that it would have implications for the recommendation of allowing only Fellows on the Awards Committee. Having only Fellows appointing new Fellows might give the appearance of being unethical. Some questioned the extent to which opinions from non-Fellows was used. The Fellow was seen as the highest honor. Allowing Fellows to compete for other Awards might be unfair to non-Fellows. A comment was made that there were so many concerns on the motion that Council should not accept the recommendation. If the motion were approved, it would have implications for the first recommendation (to maintain the policy that all members of the APS Awards Committee must be Fellows). Another concern voiced was that the motion would make Awards Committee members eligible to receive awards awarded by the committee.

The motion was reread. An informal show of hands from the extended Council was against the motion. **Call for Vote. Friendly Amendment.** Current members of the Awards Committee are not eligible for any award for which they are making awards. **Amendment accepted** by M. Matheron. VOTE: 7 For; 8 Against. **MOTION FAILED.**

### **6. Issues for discussion**

#### **A. ATCC – Appointment of new representative**

J. Fletcher described the role and responsibilities of alliance representatives. Terms of the ATCC representatives are for 3 years. R. Nelson, a virologist, is the current ATCC representative. The ATCC virology collection is important to APS members. ATCC may become more involved in anti-bioterrorism activities (see report in **attachment 11A**). R. Nelson has asked to be replaced. No nominations had been received. J. Fletcher asked for nominations. She called this an important and challenging alliance. Recent interactions have been positive. There was some discussion on whether or not an ATCC employee should be the ATCC representative. In general, the Council was in favor of this option. J. Culver, D. Gross, R. Buehl, G. Lacy, and C. Mimms were nominated. The nominees and the responsibilities of the position were discussed. Consideration of disciplines was taken into account. The suggestion was made to rotate the position among disciplines. J. Fletcher will impress on the new representative the need to represent all the disciplines and all ATCC cultures. J. Fletcher called for a ranking vote of the nominees. **ACTION.** J. Fletcher will contact the candidates for ATCC representative in ranked order.

#### **B. ISPP – Appointment of new representative**

J. Fletcher explained that the term of a ISPP representatives is for 10 years. APS is allowed about 1 representative on ISPP for every 500 APS members. There were two vacancies from APS to fill. The current committee recommended R. Bennett, K. Cardwell, J. MacBeath and J. Steadman. J. Fletcher reviewed the composition of the current committee, chaired by A. Alvarez. Financial obligations to ISPP were discussed.

Dues for ISPP hadn't been paid because APS did not receive an audited financial statement. APS supplied funds for ISPP meeting costs in the past. The value of the relationship with ISPP might be evaluated along the guidelines recommended in the Alliances Report. J. Fletcher called for names of other nominees. J. Hartung was added. The nominees were ranked. **ACTION.** J. Fletcher will contact C. Delp with the ranked list of candidates.

### **Adjourn**

Meeting adjourned at 9:55 am.

### **Reconvene**

Meeting of Regular Council, July 31, 2002, Hilton Wright Ballroom A.

Pres. Fletcher called the meeting to order at 8:05 a.m.

### **Attendance**

Present: J. Fletcher, S. Slack, G. Bergstrom, C. Ishimaru, J. Sherwood, A. Biggs, S. Hurtt, S. Johnson, R. Ploetz, J. Andrews, F. Nutter, B. Christ, M. Matheron, A. Culbreath, S. Nelson

Absent: A. Grybauskas, H. Spaink, D. Mathre, S. Cantrell, R. Belanger, B. Hillman

Guests: E. Stromberg, J. MacDonald, C. Becker, R. Martyn, M. Ellis, J. Cook, D. Luster

Staff: A. Hope, M. Smith, M. Wimer

President Fletcher welcomed Council members and guests to the annual meeting of Council. M. Ellis was introduced as an incoming Council member.

She announced that J. Cook and D. Luster would come later in the meeting to present progress from their respective ad hoc committees. Also the agenda included time for discussion of evaluation comments from the experimental meeting of Council, for decisions on any tabled financial motions, and for transition to the new APS Council.

### **4K cont. Recommendations from OIR.**

C. Becker distributed an OIR request for approval of its recommendations formulated at OIR's July 30, 2002, meeting (**attachment 15**). C. Becker commented that representatives from industry are thrilled to be represented on Council via OIR. Two main recommendations from OIR were presented. The first was to add new members to the Office. Proposed new members are K. Arthur, W. Cobb, L. Fought, and M. Lees. The second included several structural changes to the OIR.

**Discussion.** The North American Fungicide Resistance Action Committee has no official member on OIR. OIR is recommending that a member of NAFRAC become an ex-officio member of OIR. There are ten members on the board, each with a 3-year term. Members are appointed by OIR with approval by Council. Nominations can come from OIR, Council, and by industry people who request membership on the board. The activities of OIR and the industry-related standing committees were explained. The OIR proposed a restructuring of the office so that it could increase its efficiency and that of the standing committees. Functions of OIR and the standing committees were discussed. The idea behind establishment of OIR was to provide a mechanism for involving industry in public policy issues. The industry-related standing committees were not able to meet the demands of policy requests. OIR's recommendations were discussed with the Private Practice Committee and the Industrial Relations Committee. These committees plan to make a motion to Council on how to increase their efficiency as well. K. Arthur is working with the Sustaining Associates Committee on similar issues. FRAC is composed of industry plant pathologists. It has met at the APS annual meeting for the past 3 years, on the strobilins topic especially. FRAC doesn't have any ties to a scientific association. If they can't be represented by an ex-officio member on OIR, they may look into forming a FRAC standing committee.

Each item was considered as a motion. But first, C. Becker asked Council for additional nominees to OIR membership. None were given.

**MOTION.** Accept OIR's recommendations of new appointees to OIR. **MOTION CARRIED.** **ACTION.** C. Becker will notify candidates.

**MOTION.** Industry Committee returns to a standing committee. **Discussion.** Under the current OIR structure, the Industry Committee is under OIR, but this has not been very effective. The Industry Committee would like to go back to being a standing committee with all of its original representation. A member of OIR would be a liaison with the Industry Committee. **MOTION CARRIED.**

**MOTION.** A member of the Industry Committee sits on the OIR Board as a voting OIR Board member. **MOTION CARRIED.**

**MOTION.** The Private Practice Committee remains a General Policy Committee, but the OIR requests that a member of the Private Practice Committee sit on the OIR Board as a voting OIR member. **MOTION CARRIED.**

**MOTION.** The Chair of the Sustaining Associates Committee changes from an ex-officio to a voting member. **Discussion.** This committee will stay as a subcommittee of OIR. **MOTION CARRIED.**

**MOTION.** The North American Fungicide Resistance Action Committee selects a member of their group to be an ex officio (non voting) member of the OIR. **MOTION CARRIED.**

**ACTION.** C. Becker will work with the Secretary to develop appropriate changes to the MOO.

C. Becker expressed his appreciation to Council for listening to and accepting the industry group. Feedback from industry members has been extremely positive. The industry social this year was a great success.

#### **4F cont. Recommendations from Scientific Programs Board**

**MOTION.** The Section Chairs should be included as members of the Scientific Programs Board. SPB requests that Council approve these appointments. J. Fletcher gave background on SPB structure. The Section Chairs have been acting as members of the Board. Logistically, this change would make the Board more efficient. Others on the Board and the subcommittees support the change. **MOTION CARRIED.**

**ACTION.** E. Roskopf will work with the Secretary to incorporate appropriated changes into the MOO.

**MOTION.** The SPB requests that the appointment of Rick Bostock as Section Chair of Molecular/Cellular Plant-Microbe Interactions be extended for a second term. **Discussion.** R. Bostock came into the position at the end of a term. He has not yet served a full term. **MOTION CARRIED.**

#### **7. Evaluation of the experimental Council structure and strategic planning exercise**

##### **A. Brief summary of group evaluation responses from Friday and Saturday**

G. Bergstrom went over the evaluations of the expanded Council meeting, which were compiled by S. Nelson (**attachment 16**). He noted the need to develop a plan for how APS would move from the report to changes in governance.

Reviews of the exercise in strategic planning were overwhelmingly positive. Several questions were raised as to how to incorporate the suggested changes into the governance structure. S. Nelson discussed ideas on how to move to incorporating strategic planning into governance. He noted the need to help committees find a role in strategic planning and to increase awareness of the processes of how APS functions. Participants in the expanded Council indicated they could have benefited from more detailed discussions on APS finances. J. Sherwood agreed, but added that more time on the agenda would need to be allocated for that type of discussion. The comment was made that most but not all people came prepared for the meeting. It would be

necessary for everyone to come fully prepared for the expanded Council to function optimally. Some felt there were too many people on the expanded Council. Others questioned the need for having all Editors-in-Chief on Council. It was explained that last year the suggestion was made to have only one representative from APS Press, one from printed journals, and one from OEC on Council. R. Ploetz and A. Biggs thought that Pub Board would support a motion to this effect. Regarding Section Chairs being on Council, some questioned the adequacy of the current sections in representing APS membership. There might be a need to have more or different headings for the sections. It was added that SPB is looking at the representation issue and is reevaluating the idea of representative section headings. Section Chairs at the expanded Council indicated that their being on Council would be valuable to Council and APS members.

## **B. Further discussion of governance model**

G. Bergstrom indicated from input he has received on the proposed new governance structure that most members think there isn't a need to change governance, so he advised that Council move slowly toward any new governance structure.

J. Sherwood suggested that the Public Policy Board doesn't need to be a voting member of Council, but it would be a good idea for PPB to be at the expanded Council meeting. He also reminded Council that the Friday meeting of PPB is open to everyone. It would be important to go to hear what was going on, not necessarily to vote.

Council members agreed that there was value in others being present at Council meetings, but didn't equate that to mean that everyone present has to be on Council. Another idea presented was that there could be a need to develop a vehicle for supplying input/output from Council to committees, boards, and offices on strategic planning issues but maybe not other Council items.

Another suggestion was that in the future, an expand session on the finances of APS could be presented to Council, so that strategic planning would be made within the concept of the APS budget.

G. Bergstrom asked for informal input on which groups should be on Council. There was support for the Boards being on Council. Also, for the EICs, but with a reduced number of positions. He explained that the new scientific representatives, i.e. the Section Chairs, were added to the proposed governance structure in an attempt to represent membership by the various disciplines. S. Hurtt asked if others felt represented by the current section titles. It was clarified that there were two issues being discussed. Should Section Chairs be on Council? And, are the titles of the Section Chairs representative? After some discussion, Council agreed that it was time to have a survey of membership on the second issue.

**ACTION.** J. Fletcher will appoint an ad hoc committee to work with Staff to develop a questionnaire on the disciplines that best represent membership.

## **C. Appoint group to develop constitutional amendments**

Item postponed until the midyear Council meeting.

## **D. Discussion: nature of midyear Council meeting(s)**

Discussed after item 8.

## **8. Ad hoc committee updates**

J. Fletcher introduced J. Cook and D. Luster.

### **A. Bioterrorism**

J. Cook, Chair of the ad hoc Bioterrorism Committee, gave a report of the committee's activities since its appointment in December 2001 (see report in **attachment 14**). He highlighted some of the activities from the report. He mentioned that the special sessions organized by the committee were well attended and generated

productive discussion. He concluded that there was clearly a great deal of interest and a role for plant pathology in crop biosecurity discussions. A request received from PPB for a listing of plant pathogens was deferred to the ad hoc committee chaired by D. Luster. Cook emphasized the need for the ad hoc Bioterrorism Committee and the ad hoc Emerging Disease and Pathogens Committee to work together with PPB.

In its report, the ad hoc Bioterrorism committee made four recommendations to Council. J Cook went over these. He emphasized the one on formation of a permanent committee on bioterrorism. He added that the committee doesn't want the term "bioterrorism" in the title. "Crop biosecurity" was favored as it would be inclusive of crops from around the world and would make a positive statement.

He added that the ad hoc committee met twice during the annual meeting in Milwaukee. It came up with a list of 7 recommendations, which he reviewed quickly. (The Secretary has requested a copy of the recommendations from J. Cook).

S. Slack commented that some of the proposed activities came out of the open forum discussions, turning a vexing situation into a positive one. He also noted that it would be important to consider how these activities are coordinated with those of PPB. So far the ad hoc Bioterrorism Committee has worked well with PPB. For example, they provided information that was used in a PPB white paper. He foresaw the need for a structure for providing a seamless interface between the PPB and the proposed standing committee. There would also be a need to have a PPB liaison on the standing committee to avoid turf issues. Functions of PPB differ from those of committee: PPB works at the Washington level. The ad hoc committee, or the proposed standing committee would provide the science for reports made public through PPB activities.

S. Hurtt raised the question of whether a standing committee should be given this much responsibility or visibility in public affairs. J. Cook responded that the committee might not be so visible in the future. S. Hurtt suggested that the ad hoc committee could simply be reappointed another year to see where this is going. Others remarked that the biosecurity issue is not going away and will be visible for years to come. Some questioned the role of the diagnostic committee in these discussions.

J. Fletcher clarified that the idea was to develop an internal relations committee not a standing committee, which will give the committee the flexibility to develop the most effective structure. Its chair should be someone experienced in crop biosecurity issues. The general policy and subject matter chairs rotate each year. Thus, those types of committees would not provide the institutional memory required for effective leadership.

**MOTION** by G. Bergstrom. Create a standing committee (internal relations) on Crop Biosecurity.  
**MOTION SECONDED** by F. Nutter. **MOTION CARRIED.**

J. Fletcher acknowledged the remarkable job of the committee. They went beyond their mission and were instrumental in moving APS into the policy-making circles in Washington DC.

**ACTION.** J. Cook (or the new committee chair) will work with Secretary to develop a section for the MoO.

## **B. Emerging Diseases and Pathogens**

D. Luster introduced himself to the group. He explained that the ad hoc Emerging Diseases and Pathogens Committee had only recently been formed and begun working on their mission. The ad hoc committee participated in three workshops at the annual meeting in Milwaukee. The committee was structured with subcommittees, which will each look at different type of disease/pathogen scenarios. (See report in **attachment 14**). The decision to develop the subcommittee structure came out of previous frustrations with lumping all plant pathogens into one scenario.

He reviewed the committee's composition and areas of expertise. There is cross talk between the subcommittees. Each will meet or has met to define scenarios for their group. Other issues to be dealt with are identifying crops and hosts of greatest importance under each scenario; not all crops and hosts are involved in all scenarios. Once firmly established, the subcommittees will develop attributes for a group of

pests and rate these for value of importance. A high to low risk rating will be developed. The results will be used to develop a survey, which will be distributed across several areas of expertise. Some of the pathogens considered are exotic, so there would be a need to gain international input on the surveys. The committee will review and collate the surveys. It plans on meeting in March 2003 or at the ICPP meeting in New Zealand. Funds from the APHIS contract might be used to finance travel. The goals are to provide a threat rating across crops and scenarios, and to develop a list of emerging pathogens. He mentioned there was vigorous debate within the committee, but headquarters wants one list (not six list), so Luster will integrate the six lists into one. Riley from APHIS is involved. APHIS has asked six other societies for input on similar lists. APS is the only society with a process for developing a list. The process is dynamic and will give APHIS and APS what they need as well as provide APS with additional information that can be used by PPB. APHIS originally requested fact sheets on the top pathogens. Funds provided by the APS/APHIS contract will be used to develop the fact sheets.

He distributed a compilation of lists under development by several agencies. He emphasized that this list was not the APS/APHIS list. His intent was to deposit all the information from various lists into one place.

J. Fletcher announced she planned to reappoint the ad hoc committee, since it was active for less than one year. Possibly there would be a need to have the list/criteria updated annually, so this committee could become a standing committee in the future. Council needs to keep up on the activities of this committee. J. Sherwood asked about informing the APS membership about the group's activities. Another consideration raised by E. Stromberg was the potential of a pathogen to reemerge, referring to Southern corn leaf blight as an example. J. Fletcher noted that committee presentations to Council would keep Council informed on this important topic.

The suggestion was made to include availability of control measures for the various scenarios. The committee had discussed this idea and decided there might be a role for APS in the future, but it should not attempt to take over this issue. Several agencies are currently charged with those responsibilities.

**Break** 10:05 a.m.

**Reconvened** 10:20 a.m.

## **7B cont. Further discussion of governance model**

**MOTION** by G. Bergstrom. That President Fletcher appoint an ad hoc committee to develop a questionnaire on disciplinary sections and representation on APS Council and to survey APS members. **MOTION SECONDED** by R. Ploetz. **Discussion.** J. Sherwood advised this should be an electronic survey so there is minimal cost to Society. E. Stromberg suggested recording the percentage of membership responding. A. Culbreath suggested recording the disciplines identifying most closely with the section titles. **MOTION CARRIED.**

**ACTION.** Pres. Fletcher will appoint an ad hoc committee to develop a questionnaire on disciplinary sections and representation.

G. Bergstrom led a discussion of the Executive Committee structure. He reviewed the proposed versus current structure. (See Phytonews article on governance for review of structure, **attachment 18**). A 10 member Executive Committee has been proposed. Such a revision would require a constitutional change. Expanding the survey on discipline areas to include governance issues was considered. He felt that representation of membership has grown via the sectional structure. He received some concerns about the number of Pub Board representatives. Only one would be on it in the proposed structure. It has been stated several times that books and journals are not the same. Council should look at including a representative for printed periodicals, electronic publications, and books. Under the proposed structure, FAC would be combined with the Executive Committee. The question was raised if this would eliminate FAC. J. Sherwood said the working name should be FAC/Exec and it should be co-chaired by the President and the Treasurer. Each would be given equal importance on the agenda. R. Martyn questioned if combining the groups would eliminate the oversight of the committees. Another concern was that in the current structure, there are conflicts at the annual meeting of FAC and Councilor's Forum (both meet at the same time). This might

present an even greater problem if Exec and FAC were combined. G. Bergstrom questioned how membership might view the Treasurer (an appointed position) being a co-chair with the President (an elected position).

Further discussion of Pub Board representation took place. How would the Pub Board representative be selected? How would the term be defined? S. Slack offered that APS Press and printed journals are very different. Both have to have a mechanism for input on Council. He urged flexibility on these issues (Pub Board representation and structure of FAC/Exec). A combined FAC/Exec committee might work, but Council would need to monitor the arrangement.

G. Bergstrom summarized there was a positive response in general to the idea of Exec and FAC functioning as a combined committee, but there was also an expressed need to seek additional input. He recommended that we try it out and continue this part of the experiment. There was also general agreement to keep this issue separate from the membership survey on section representation.

#### **7D. Discussion: nature of midyear Council meeting(s)**

Council discussed the structure of the midyear Council meeting. Several suggestions were made, including inviting people to contribute to specific topics on the midyear agenda. Overall the conclusion was to have a somewhat expanded Council, including regular Council and select guests. There was support for setting a timed agenda and asking people to participate via a conference call. The idea of lifelines was discussed. At a cost of \$0.22 per minute per person, people could be called for their input on specific agenda items.

The tentative date of Feb 21-23, 2003 for the mid year meeting was accepted. J. Fletcher thanked Council and G. Bergstrom for their input on the midyear meeting issue.

### **9. Action items**

#### **A. Items postponed from committee and board recommendations**

J. Sherwood indicated there were no financial issues to consider at this time. However, he wanted to discuss two items in advance of FAC's discussions of next year's budget. He asked Council's input on K. Eversole's appointment and on extending the 2 for 1 membership to students. He noted that the 2 for 1 membership drive is associated with a loss of revenue from journals (i.e. electronic journal cost of \$45 x 220 new members x 2 years is the unrealized revenue). He reiterated that membership doesn't pay for itself. APS Foundation sponsored the memberships of the 2<sup>nd</sup> student. **MOTION** by J. Sherwood. APS provide the electronic journal access in support of the APS Foundation 2 for 1 student membership drive. **MOTION SECONDED** by M. Matheron. **Discussion.** None. **MOTION CARRIED.**

J. Sherwood reminded Council that \$55,000 was allocated in the FY02-02 budget for Eversole Associates. He anticipated this item might be associated with about a 10% increase in the FY 03-04 budget. J. Fletcher commented that our association with K. Eversole allowed us to meet objectives in the strategic plan and significantly increased our effectiveness in Washington. She advised that we continue this investment.

S. Nelson commented that public policy costs more than the \$55,000 for Eversole Associates. PPB travel budget, staff time, and Eversole's expenses added up to about \$150,000 this year. This figure could go even higher. The point being that public policy costs APS more than just Eversole's investment. Additional costs were covered in part by cutting staff expenditures, but the staff is at a point where it cannot handle many more reductions. He added that APS is committed to other revenue consuming activities. Currently the society is investing in PMN, which has a budget deficit of about \$250,000 dollars. This is in a background where electronic subscriptions are increasing and where institutional subscriptions are decreasing. How will APS recoup these losses? Council had a brief discussion on alternative revenue streams but no decisions were made.

J. Fletcher suggested this would be an appropriate time to bring up her decision to appoint a new ad hoc committee focused on new products and services. It is hoped that this committee would identify potential areas that could make up for losses incurred elsewhere. Current revenue streams and their scenarios needn't bind APS in the future.

Council returned its attention to the issue of the Eversole contract. Her current contract is based on a flat fee of 20 hrs per month. Additional hours are paid on a per hourly basis thereafter. The issue did not require a vote. The sense of Council was to continue funding for Eversole Associates in FY03-04. Several members supported the idea of this becoming a line item in the budget.

One member asked if there were other things APS could do to strengthen the science of plant pathology.

J. Fletcher indicated that there was evidence of a significant return on our investment in Eversole Associates in just this past year. FAC tracks the cost of public policy and member services through a cost center analysis. General administration and staff time are the biggest expenses (not PPB or OIP). Council needs to understand that there can be additional costs when agreeing to certain types of expenditures. FAC reviews all APS investments. For example, short courses were dropped after three years because they didn't provide revenues. FAC will similarly evaluate the K. Eversole contract at its Fall 2002 meeting and make a recommendation to Council at midyear.

**B. Miscellaneous items or motions from standing committees, etc.**

J. Fletcher asked for additional items. None were presented.

**10. Welcome to new Council members**

Discussed after item 11.

**11. Appreciation to outgoing Council members**

J. Fletcher extended her appreciation to S. Hurtt for her thoughtful input and unique perspective. She also thanked Sharon Cantrell and Forrest Nutter for their outstanding contributions as divisional representatives.

**10 cont. Welcome to new Council members**

J. Fletcher welcomed new Council members: J. MacDonald, E. Stromberg, M. Ellis, J. Brown, and R. Martyn. She also announced that D. Jardine would be the new representative to OPAA.

**12. Items for new APS Council**

**A. Appointment of new ad hoc committees**

1. New Products and Services. Item discussed earlier under item 9A.
2. Centennial Planning (2008). Discussed after 12 C.

**B. Reappointment of ad hoc committees**

1. Emerging Diseases and Pathogens. J. Fletcher will reappoint ad hoc committee.
2. Journal Issues. J. Fletcher will reappoint ad hoc committee.
3. Private Practice. J. Fletcher will reappoint ad hoc committee.
4. Divisional Issues. B. Christ reported the committee discussed ways that divisions can think strategically. There is a need for more dialogue among the divisional leaders. There isn't a structure for this yet. J. Fletcher will reappoint ad hoc committee.

**C. Dates of Midyear Council meeting (tentatively Feb 21-23, 2003)**

Approved under item 7D cont.

## A.2. Cont. Centennial Planning (2008)

J. Fletcher introduced the topic by saying that Councilor's Forum typically selects the site for the annual meeting, but that S. Nelson would present a recently developed option for the 100<sup>th</sup> anniversary meeting. She also welcomed suggestions on the historical perspective for the meeting, and whether there should be a budget allocated for the centennial.

S. Nelson revealed that he had discussed with CF the possibility of holding the centennial meeting jointly with the 2008 ISPP Congress. The site for the meeting wasn't selected yet. He had also spoken with C. Delp, from ISPP, about the possibility of a joint meeting. Delp was in favor of the idea. S. Nelson explained the site selection and bid process. September 1, 2002 was the deadline for getting site proposals into ISPP. Ninety votes are possible. Eleven of these come from the US. Turn out has been low with typically about 20 respondents. There could be additional financial considerations for APS. For example, the Congress develops a bursary fund to invite international speakers. APS might need to contribute to this.

Additional aspects, including the possible negative consequences of holding two international meetings in the same year were considered. The issue of back dues to ISPP was raised again. Dues had not been paid because APS still had not received an audited financial statement from ISPP. APS would set the program and could build the program around its budget. The proposal must include the name of the site and the budget for that site. If the meeting were held in Minneapolis, dorms would be available for low cost housing. There would also be a light rail for travel to and from the convention center. The last joint meeting of APS and ISPP was in 1975.

Another justification for holding a joint meeting is that the 100<sup>th</sup> anniversary APS would be celebrated by a world community.

Council members voiced support for paying the past dues, so that this doesn't interfere with ISPP's decision.

**MOTION** by J. Andrews. APS meet with ISPP in 2008. **MOTION SECONDED** by S. Slack. **MOTION CARRIED.**

**ACTION.** Staff will work with CF to develop a proposal for the 100<sup>th</sup> anniversary meeting.

Council discussed ideas for promoting the 100<sup>th</sup> celebration, including a commemorative stamp, t-shirts and a book, edited by APS Historian, Paul Peterson.

J. Fletcher plans on appointing an ad hoc committee for the centennial. She would inform the committee that if they wanted funds for promotional activities, they would need to contact J. Sherwood by the end of September 2002 to be considered in the FY03-03 budget. J. Fletcher envisioned 2-3 members of Council and staff on the committee, and a similar representation of Council and staff on the new products and services committee. E. Stromberg requested J. Fletcher impress on these committees the need to be mindful of the costs and revenues associated with developing new products or services.

## D. Other

1. Division web page. R. Martyn reported that the North Central Division wanted to develop a web page on *APSnet*. He asked about the process and associated costs. If it were on another server, the NC Division would need to provide the link to staff for connecting to *APSnet*. If *APSnet* was the server, the NC Division would need to provide a final draft to Staff for posting. Staff can update a site once a month. As an alternative, Divisions could use the splash page format, which was developed for use by the standing committees. This approach would involve minimal staff input.

2. Cultural Diversity and Women in Plant Pathology. S. Hurtt reported that these two committees decided to combine. She asked them to provide a reorganization proposal to Council by midyear.

3. Re: 1890's. K. Cardwell commented at one of the special sessions that 1890's schools are not represented at APS annual meetings, presumably because they don't have traditional plant pathology programs. The

question was raised if we should let other institutions, like the 1890's, know about APS activities. Might this be a potential growth area for memberships? A. Culbreath suggested that the Divisions look at ways to improve communication with the 1890 institutes.

4. 2002 Annual Meeting. J. Fletcher concluded that the annual meeting in Milwaukee had run very smoothly. She extended her appreciation to CF and to Staff for their contributions to the success of the meeting. At the meeting of the Committee Chairs there were some complaints about the times authors were at their posters. Not many people came to the poster sessions when authors were present because of conflicts with special sessions. The idea of having an evening or a 4-6 p.m. poster session with authors present was discussed. APS intentionally moved away from evening sessions. Thus, Council favored the 4-6 p.m. option.

5. Availability of LCDs at the meeting. S. Nelson reported that a new partnership resulted in there being an LCD projector at every session. Headquarters bought some LCD s that had been rented out to other societies meetings. (??)

6. Combined reception and social. R. Martyn reported there were grumblings about the combined reception and social because people sat at tables that were supposed to be for specific universities. Staff will look into putting "Reserved" signs on the tables next year. J. Fletcher will continue to monitor the situation.

7. DeBary Bowl. The suggestion was made to try to decrease the number of competing sessions during the DeBary Bowl. About 65-70 people attended the Bowl, but more would be better. Some students were unable to attend because of scheduling conflicts.

8. Placement. M. Smith asked for ideas on how to improve the placement activities at the annual meeting. Ideas included addition of more volunteers and location in a visible area.

### **Adjourn**

Motion to adjourn seconded and passed. Meeting adjourned at 11:55 a.m.

### **For the good of the order.**

A motion from Pub Board made by R. Ploetz was inadvertently overlooked. This motion will be handled electronically as soon as possible.

FAC/Executive Committee calls will be the 2<sup>nd</sup> Thursday of every month at 9:00 a.m. Central, starting in September.

### **Attachments**

1. Agenda
2. APS Council Action list
3. APS Strategic Planning for Expanded Council
4. 1999 APS Strategic Plan
5. Community as Strategy
- 6a. Plant Management Network Report
- 6b. PMN brochure
7. APS Alliance Strategy Committee Report and Recommendations
8. Council Evaluation

9. APS Program Committee 2003 Special Session Request Form
10. APS Presidential Report
- 11A. Annual Reports to Council
- 11B. Annual Staff Report to Council
12. Office of Industry Relations Report
13. Presentation for the APS Council from K. Eversole, Eversole Associates
14. Ad hoc Reports
15. Request for structure change for Office of Industry Relations
16. Summary of Responses on APS Strategic Planning and Expanded Council Evaluation
17. Table of Threatening Plant Pathogens
18. Phytopathology News article on Strategic Planning and Governance Model

Respectfully submitted,

Carol A. Ishimaru  
APS Secretary

## **New Council Orientation**

### **Attendance and call to order**

Present: S. Slack, E. Stromberg, J. Brown, R. Martyn, M. Ellis, A. Biggs, J. Sherwood

Staff: M. Smith, S. Nelson

S. Slack called the meeting to order at about 1:00 p.m.

### **Orientation**

S. Slack and M. Smith handed out the binders containing information on APS Council. S. Slack reviewed the contents. M. Smith requested that Councilors sign and return the conflict of interest forms as soon as possible.

J. Sherwood reviewed the contents of the FAC Notebook and passed out the unaudited June statement. Questions on the expenditures and profits of the Society were answered. He clarified the role of the APS is one of a financial philosopher. Staff does the accounting.

### **Adjourn.**

Meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Carol A. Ishimaru

APS Secretary