

ABRIDGED MINUTES

from the January 20, 2022

APS Council Virtual Meeting

A. Call to Order (Charkowski)

Meeting was called to order at 11:01 a.m. Central. A quorum was present.

Council present: Amy Charkowski, Ron Walcott, Nik Grunwald, Jim Bradeen, Lawrence Datnoff, David Gent, Courtney Gallup, Sydney Everhart, Ashok Chanda, Krishna Subbarao

Council apologies: Mark Gleason

Staff: Amy Hope, Carol Ericson, Greg Grahek, Kurt Rood, Linda Schmitt, Erik Uner, Tressa Patrias, Megan Boatman

B. Finances (Rood)

SHARED December statement.

The net profit from operations for the six months ended December 31, 2021, was \$475,969 which is \$753,715 better than budget and \$142,873 better than prior year. The YTD gain on investments was \$138,345 and PPP round 2 loan forgiveness was \$403,118 which generated a total net profit after investments of \$1,017,732.

Total YTD revenue was \$2,710,658 which was better than budget by \$208,163, and better than prior year by \$148,594.

Total YTD operating expenses were \$2,234,689 which is \$545,552 better (lower) than budget and (\$5,721) worse (higher) than the prior year.

All business centers are showing net profit favorable to budget except for Grow-PHE and *PhytoFrontiers*.

2021 Annual Meeting Statement

RECEIVED APS 2021 Annual Meeting Statement. (A copy of the statement is posted to the Council collaborative site in the January 2022 meeting folder).

Overall, registrations were down due to Zoom fatigue.

- **Total Income:** \$476,837
- **Total Expenses:** \$347,795.15
 - Noted that Staff managed expenses by working more efficiently in 2021 with virtual platform and with bundling with other groups that SciSoc manages to get better rates, also had more vendor options for virtual meeting components.
- **FY22 Annual meeting net surplus/(loss) Before Overhead:** \$129,041.85

SHARED Project Dashboard.

- Have been making progress on Ed Center. ScholarOne is launching this week. Will be able to track content through submission process. Brantlee and team have done a lot of work on how to reorganize Ed Center. Have created a series of tags that will allow us to identify content in a variety of interest areas/tags so that we can get pages updated. Group is holding a tagging

training meeting tomorrow. Once tagging is completed IT will then reconfigure pages. Launch date TBD for Ed Center site.

- Membership services is working with an external firm to call on lapsed members beginning in about 10 days to lapsed members in U.S. and Canada. Will share results once available.

C. Code of Conduct and Policy for Responding to Concerns (Amy C., Ron, Nik, Mark)

RECEIVED Code of Conduct and Response Procedure documents.

APS needs a consistent and transparent policy for responding to member misconduct and to potential member misconduct.

We have a code of conduct, but we lack a policy and procedure for responding to code violations.

ACTION: Council to send additional comments on the two documents to Carol.

ACTION: Add approval of documents to Feb. agenda. Will also prepare a *Phyto News* article and notice on APS website.

NOTED online anonymous reporting will be available for APS use. It's the same system we use already for the brewing groups at SciSoc.

D. In-Person Board/Committee Meeting Requests (Amy C.)

DISCUSSION: Decision making criteria for requests from boards and committees to meet in person.

ACTION: Amy C. and Amy H. to draft initial document.

E. Publication EIC Appointments (Krishna/Greg)

1. Plant Disease Associate EIC

RECEIVED recommendation from Publication Board for Kerik Cox as Plant Disease Associate Editor-in-Chief.

MOTION: to approve Kerik Cox as Associate EIC for Plant Disease. *Seconded; motion passed.*

ACTION: Krishna and Greg to update Plant Disease Manual of Operations (MoO) to include Associate EIC position and share with Council for approval in February.

2. PDMR EIC

RECEIVED recommendation for Sara Villani. Noted this currently does not go through the Publications Board first for approval.

NOTED PDMR MoO needs updated and needs to include process on how PDMR appointments are done.

MOTION: to approve Sara Villani as PDMR EIC. *Seconded; motion passed.*

ACTION: Krishna and Greg will draft PDMR MoO revisions and bring to Council to approve during the February call.

F. Annual Meeting Budget (Tressa)

SHARED proposed meeting registration rates for Plant Health 2022 in Pittsburgh.

NOTED that cost of doing business has increased greatly since 2019.

SHARED FY21 Total Income and Expenses:

Total Income: \$971,005.00

Total Expense: \$1,020,578.67

- Registration \$15,000
- Events: \$250,450
- Meetings: \$369,550
- Exhibits: \$84,100
- Payroll: \$301,478.67

FY21 Annual meeting net surplus (loss): **(\$49,573.67)**

CONSENSUS to adjust the following FY23 meeting registration rates for Plant Health 2022.

Health & Safety:

- Contracted with company for vaccination cards.
- Thought is that we'll require vaccinations (based upon CDC guidelines) for attendees and guests.
 - For unvaccinated will take on a case-by-case basis.

F. Approval of Minutes (All)

MOTION: to approve the December 16, 2021, minutes. *Seconded; motion passed.*

G. Appointment Approvals for PPB and Nominations Committee (Amy/Linda)

RECEIVED Chair recommendation from Public Policy Board (PPB) for Linda Kinkel (2-year term from August 2022-August 2024).

RECEIVED Chair recommendation from the Nominations Committee with support from the President Team of Lindsey du Toit (3-year term from August 2022-August 2025).

MOTION: to approve appointments for Linda Kinkel as PPB chair with a 2-year term beginning August 2022. *Seconded; motion passed.*

MOTION: to approve Lindsey du Toit as the Nominations Committee chair, with her 3-year term beginning August 2022. *Seconded; motion passed.*

Meeting adjourned at 12:27 p.m. Central.