## How to Join an open Member Community- Member Discussions on Public Policy

|         | APS HOME | MEMBERSHIP | MEETINGS | PUBLICATIONS | EDUCATION        | CAREERS   | APS STORE | GIVE NOW | <u>Sign In</u> |
|---------|----------|------------|----------|--------------|------------------|-----------|-----------|----------|----------------|
| Sign In |          |            |          |              |                  |           |           |          |                |
|         |          |            |          | Username     |                  |           |           |          |                |
|         |          |            |          |              |                  |           |           |          |                |
|         |          |            |          | Password     |                  |           |           |          |                |
|         |          |            |          |              |                  |           |           |          |                |
|         |          |            |          | Keep me      | signed in        |           |           |          |                |
|         |          |            |          |              | Sign In          |           |           |          |                |
|         |          |            |          | Forgot user  | rname?   Forgot  | password? |           |          |                |
|         |          |            |          | Cre          | eate a new accou | int       |           |          |                |

Using your APS sign-in credentials, log into the <u>APS Community Site</u>.

Using the dropdown, select **Member-Created Community**, to see available (non-invitation only) communities



When you select to **Join**, you will be prompted to set your notification settings for this community.



Discussion Posts: These are conversation threads that All Members of a community can post and reply to. Notification for Discussion posts can be set to Real Time or Daily digest

| Start New Thread   |   |
|--|---|
| ALL HIA  |   |
| articipate / Post a Message  |   |
|  |   |
| Post to community  |   |
| Discussions on Public Policy Topics  | * |
| Cross post to (optional)   |   |
| No Additional Threads  | * |
| Discussion subject   |   |
|  |   |
| Yes Automatically insert content preview for links   |   |
|  |   |
| 12pt $\bullet$ Paragraph $\bullet$ <b>B</b> $I \cup S$ (i) $\Xi \equiv \Xi \equiv A \bullet A$ |   |

NEW! You can expand a discussion thread by "Cross Posting" it to another community- If there is a communication that you want all APS members to see, Cross Post to APS Commons.

| S  | Start New Thread                        | Mrs. |  |
|----|---|------|--|
|    | 1                                       |      |  |
|    | No Additional Threads                   |      |  |
| Pa | APS Commons                             |      |  |
|    | Careers 101                             |      |  |
|    | Early Career Professionals              |      |  |
|    | Graduate Student                        |      |  |
|    | Office of International Programs        |      |  |
|    | Office of Public Relations and Outreach |      |  |
|    | Staff Test                              |      |  |
|    | APS Commons                             |      |  |
| (  | Discussion subject                      |      |  |

| Announcements: These     | notifications ONLY |
|--------------------------|--------------------|
| appear in the Digest (da | aily or weekly)    |

## Announcements

Add Announcement Create a new announcement for display here.

Email Messages and Discussion Posts will be sent to the email that is associated with your APS member profile, but you can also find and respond to messages from your Community Profile. Use the icon on the upper right of any community page to access your profile.





Actions 🗸

Contact Details 🧪

3285 Northwood Circle

APS

Suite 100

St Paul, MN

Inbox

Sent Items

Contact Requests

**Community Invitations** 

17

Search

Mark as Read 🗸 🗸

APS Graduate Student

for October

Committee Social Meeting

Temilade

Fetuga

Compose

yesterday

| You have the full email functions in your community inbox, and this is a great way to manage |
|--|
| these messages without searching a busy work or personal email inbox.                        |

For more Community information and tips visit these resources that are available at your fingertips.



## Get Started Guide

Help/FAQs