

June 9, 2016
North Central Division of APS Business Meeting
St. Paul, MN

In attendance: Andrew Friskop, Alison Robertson, Anne Dorrance, George Sundin, Mary Palm, Teresa Hughes, Mohammad Babadoost, Tamra Jackson-Ziems, Sydney Everhart, Brijesh Karakkat, Jim Steadman, Linda Hanson, Doug Jardine, Julie, Pasche, Daren Mueller, Dean Malvick, Ashok Chanda, and Kiersten Wise.

The 2016 North Central Division of APS business meeting was called to order by President Angela Orshinsky (Univ. Minnesota) at 7:30 AM.

The minutes of the 2015 North Central Division APS business meeting were distributed at the meeting and read by the attendees. There were no corrections to the minutes Daren Mueller (Iowa State Univ.) motioned to accept the minutes, and Teresa Hughes (Monsanto) seconded the motion. The motion to accept the minutes was voted on and passed unanimously.

The treasurer's report was distributed and read by the attendees. Doug Jardine (Kansas State Univ.) motioned to accept the treasurer's report, and Jim Steadman (Univ. of Nebraska-Lincoln) seconded the motion. The motion to accept the treasurer's report was voted upon and passed unanimously.

Ashok Chanda (Univ. of Minnesota) introduced himself as the new Divisional Forum Representative, who will serve the remainder of Amanda Gevens' term.

Old business: No old business

New business:

There was a brief discussion on meeting costs and generating revenue for meetings and awards. The Division has traditionally covered award costs through dues, but the current awards budget exceeds our dues income. Meeting costs can occasionally exceed fundraising and registration income, and long-term financial stability may be an issue over time if expenses continually exceed income. It was suggested that Kiersten Wise contact Kathy Guderjahn with APS to determine our active membership numbers and amount the Division receives for dues.

****Secretary's note:** Follow up with Kathy indicates our total dues collected for the past few years are as follows:

Total dues FY 2014: \$4,285

Total dues FY 2015: \$4,360

Total dues FY 2016: \$4,165

The total amounts we have given out for awards over the past few years are as follows:

Total award expenses 2014: \$5,750

Total award expenses 2015: \$5,250

Total award expenses 2016: \$5,000 (no service awards given)**

Angela Orshinsky commented that award nominations were difficult to obtain for both student travel awards and service awards. No service awards were given in 2016. The division membership needs to think of nominees for Early Career Award and Distinguished Service Award and award these annually. The Division Executive Committee should come up with names and contacts for awards if no nominations have been submitted by a certain date. There was discussion on how to improve the nomination process. It was suggested that the president send announcements to department heads to circulate within their departments, as well as sending an announcement to the division membership list. Linda Hanson suggested creating a template or online nomination form to make the process easier.

The student travel awards were discussed and attendees wondered how our travel award nomination and distribution compares to other divisions. Ashok Chanda will ask other divisions how travel awards are distributed.

It was agreed that the Distinguished Service award criteria should be changed to ensure service to the North Central Division is part of the selection criteria.

Future meetings: Mohammad Babadoost (Univ. of Illinois) announced that Illinois will host in June 2017. Teresa Hughes stated that Missouri (hosted by Monsanto) is slated for 2018. It was suggested that Monsanto work with the University of Missouri to coordinate the meeting. Teresa Hughes indicated that Monsanto hosting will be contingent on the future composition of the company, but would likely to be held in Chesterfield at new Monsanto convention center. North Dakota would be the next state in the rotation to host the Division meeting.

**Secretary's note: Monsanto is unable to host the meeting, and North Dakota will host in 2018.

All of the attendees thanked the University of Minnesota for hosting an excellent meeting, and thanks were given to Angela Orshinsky for service as President, and to Ashok Chandra for service as Divisional Forum Representative. Thanks were also given to Cindy Scheller and Kathy Guderjahn (APS Headquarters) for their help in meeting preparation.

Dean Malvick (Univ. of Minnesota) motioned to adjourn the meeting, and Doug Jardine seconded the motion. The meeting was adjourned.

Minutes prepared by: Kiersten Wise, Secretary/Treasurer